



# CITY OF EAGLE POINT

*"Gateway to the Lakes"*

OREGON

## EAGLE POINT CITY COUNCIL

Council Chambers  
17 Buchanan Ave. South, Eagle Point, Oregon  
January 27, 2015

### REGULAR MEETING AGENDA

1. CALL TO ORDER – 7:00 P.M.
2. FLAG SALUTE AND INVOCATION
3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA
4. PRESENTATIONS
5. PUBLIC HEARINGS
6. CONSENT CALENDAR
  - 6.1 Presentation of Regular Meeting Minutes of January 13, 2015.
7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR
8. PRESENTATION OF BILLS TO BE PAID
9. OLD BUSINESS
  - 9.1 City Council consideration regarding whether to advertise at the Rogue Valley International Airport, proposed by the Eagle Point Economic Development Commission
10. NEW BUSINESS
  - 10.1 Discussion and Council direction concerning storage and parking regulations for recreational vehicles, watercraft, and utility trailers.

*If a physical accommodation is needed to participate in this meeting, please contact the City Recorder at 541-826-4212 ext. 106 or TTY/TDD 711 or 800-735-2900. Notification of at least 48 hours prior to the meeting will assist the City in providing reasonable accommodations. (28 CFR 35.102-35.104 ADA Title II).*

**City Council Agenda**

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10.2 Resolution No. 2015-06. A Resolution authorizing the City Administrator to proceed with contract awards to renovate the City Hall Lobby and Vestibule.

11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

12. STAFF REPORTS

12.1 Planning Department.

12.2 Financial Department.

12.3 Public Works Department.

12.4 Police Department.

13. INFORMATION

14. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(e), To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

15. ADJOURN

*AGENDA AND COUNCIL PACKETS ALSO AVAILABLE ON WEBSITE*

*[www.cityofeaglepoint.org](http://www.cityofeaglepoint.org)*



# CITY OF EAGLE POINT

*"Gateway to the Lakes"*

OREGON

EAGLE POINT CITY COUNCIL  
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

January 13, 2015

## REGULAR MEETING MINUTES

### 1. CALL TO ORDER – 7:00 P.M.

Mayor Russell called the meeting to order at 7:00 p.m.

Council Members Present: Bob Russell, Jonathan Bilden, Wayne Brown, Bill Fierke, Ruth Jenks, Aaron Prunty, and Kathy Sell.

Staff Members Present: Henry Lawrence, City Administrator; Joe Kellerman, City Attorney; Robert Miller, Public Works Director; Melissa Owens, Finance Officer; Vern Thompson, Police Chief; Mike Upston, Planning Director; and Cindy Hughes, City Recorder.

Guests: Dennis Mihocko, Eagle Point Parks Foundation; Brent Kortus, Committee Member of the Upper Rogue Tennis Court Project; Elizabeth Bilden, Parks and Recreation Commissioner; Suzi Collins, Planning Commissioner; Bernard Grossman, Economic Development Commissioner; Ana Mannenbach, Parks and Recreation Commissioner; James Mannenbach, Economic Development Commissioner and Planning Commissioner; Diane Mihocko, Planning Commissioner; Millie Wewerka, Budget Committee and Planning Commissioner; and members of the public and press.

### 2. FLAG SALUTE AND INVOCATION

Mayor Russell led the Pledge of Allegiance and Jonathan Bilden offered the invocation.

### 3. OATHS OF OFFICE.

#### 3.1 Oath of Office of Bob Russell as Mayor.

Cindy Hughes, City Recorder, administered the Oath of Office to Bob Russell.

#### 3.2 Oaths of Office of Jonathan Bilden, Ruth Jenks, and Kathy Sell as City Councilors.

Cindy Hughes, City Recorder, administered the Oath of Office to Jonathan Bilden, Ruth Jenks, and Kathy Sell.

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4. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA

There were no audience questions or comments.

5. PRESENTATIONS

5.1 Presentation and discussion regarding the Upper Rogue Tennis Court Project – Robert Miller, Public Works Director.

Robert Miller, Public Works Director, provided a brief history of the Eagle Point Park Foundation's presentations at the Parks and Recreation Commission's meetings of December and January.

Dennis Mihocko of the Parks Foundation presented an overhead slide presentation about the proposed tennis courts (Submission No. 1). Brent Kortus, Committee Member of the Upper Rogue Tennis Court Project, participated in the presentation as well. Points of discussion included:

- Increased popularity of tennis courts, and demand for availability.
- Use by students and community for tennis and pickle ball.
- Eagle Point High School competitive team and physical education classes for students.
- ADA courts with lighting at an approximate cost of \$350,000 for six courts. Landscape and parking cost had not been determined.
- Eagle Point School District land donation worth approximately \$200,000.
- Generation of donations and grants.
- United States Tennis Association (USTA) requirements.

Following the presentation, the City Council raised questions about many aspects of the proposed project, such as:

- Daily maintenance and clean up.
- Maintenance of courts.
- Written agreement regarding public access.
- Parking and security.
- Availability of School District 9 funding for a high school tennis team.
- Architect's conceptual rendering.
- Determination of whether the project falls within the Parks and Recreation Commission's goals.
- Availability of funding by the City.

It was determined that informal discussions with School District 9 representatives would be held to determine the feasibility of the proposed project.

6. PUBLIC HEARINGS

There were no public hearings.

7. CONSENT CALENDAR

7.1 Presentation of Regular Meeting Minutes of December 9, 2014.

Mayor Russell announced the Consent Calendar and asked for a motion. Councilor Bilden moved to approve the Consent Calendar as presented and Councilor Fierke seconded the motion. There was no discussion regarding the Consent Calendar. Roll call: Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; and Bob Russell, aye. The motion passed unanimously.

8. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

There were no items considered for removal from the Consent Calendar.

9. PRESENTATION OF BILLS TO BE PAID

Mayor Russell asked if there were any questions regarding the bills to be paid. There being none, Councilor Bilden moved to approve the bills to be paid. Councilor Sell seconded the motion. There was no discussion. Roll call: Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; Kathy Sell, aye; and Bob Russell, aye. The motion passed unanimously.

10. OLD BUSINESS

There was no Old Business to discuss.

11. NEW BUSINESS

11.1 Election of Council President.

Mayor Russell announced the election of a Council President and opened the floor for nominations. Councilor Fierke nominated Jonathan Bilden for Council President, and Councilor Jenks seconded the nomination. There being no further nominations, Mayor Russell closed the floor for nominations and requested a roll-call vote. All Councilors stated their vote of Jonathan Bilden for Council President and Mayor Russell declared Jonathan Bilden as Council President.

11.2 Appointment of Parliamentarian.

Mayor Russell appointed the City Attorney, Joe Kellerman, to serve as the Parliamentarian.

11.3 Appointment of Sergeant at Arms.

Mayor Russell appointed Police Chief Thompson to serve as the Sergeant at Arms.

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- 11.4 Resolution No. 2015-01. A Resolution appointing Council Liaisons for Calendar Year 2015.

In accordance with the Eagle Point City Charter, Mayor Russell announced the selection of the following Council Liaisons:

Eagle Point Economic Development Commission – Council President Bilden

Eagle Point Parks and Recreation Commission – Councilor Prunty

Eagle Point Planning Commission – Councilor Sell

Jackson County School District No. 9 – Councilor Fierke

Medford Water Commission – Mayor Russell

Rogue Valley Area Commission on Transportation (RVACT) – Councilor Jenks

Rogue Valley Council of Governments (RVCOG) Board of Directors - Mayor Russell

Rogue Valley Metropolitan Planning Organization (MPO) – Councilor Jenks

Rogue Valley Sewer Services (RVSS) – Councilor Brown

Southern Oregon Regional Economic Development Inc. (SOREDI) – Councilor Bilden.

There was no further discussion.

Mayor Russell asked for a motion to approve Resolution No. 2015-01. Council President Bilden made a motion to approve Resolution No. 2015-01 and Councilor Prunty seconded the motion. There was no discussion. Roll call: Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; and Bob Russell, aye. The motion passed unanimously.

- 11.5 Resolution No. 2015-02. A Resolution designating City Officials and City Staff to sign checks for the City of Eagle Point's bank accounts and rescinding Resolution No. 2013-01.

Melissa Owens, Finance Officer, explained that the City Charter states that the Mayor or the Council President, or Council member in the Mayor's absence shall sign all orders on the City treasury. It was further clarified that while an additional Council member can sign checks, banking institutions require a Resolution designating any authorized signors. Resolution No. 2015-02 authorizes Mayor Russell, Council President Bilden, Henry Lawrence, and Melissa Owens to sign checks for the City of Eagle Point, and rescinds Resolution No. 2013-01.

Mayor Russell offered to entertain a motion to approve Resolution No. 2015-02. Councilor Jenks made a motion to approve Resolution No. 2015-02 and Councilor Prunty seconded the motion. There was no further discussion. Roll call: Ruth Jenks, aye; Aaron Prunty, aye; Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; and Bob Russell, aye. The motion passed unanimously.

- 11.6 Resolution No. 2015-03. A Resolution reappointing Suzi Collins, James Mannenbach, and Kevin Walruff to the Planning Commission.

Mayor Russell reported vacancies on the Planning Commission had been advertised in the Upper Rogue Independent, City's utility billing, bulletin board in City Hall Lobby, and on the City's website. Planning Commissioners Suzi Collins, James Mannenbach, and Kevin Walruff, all had terms expiring on January 31, 2015. Each submitted applications for consideration of reappointment to the Planning Commission.

In accordance with the Eagle Point City Charter, Suzi Collins, James Mannenbach, and Kevin Walruff were selected for reappointment to the Planning Commission for full, four-year terms beginning February 1, 2015 through January 31, 2019. Mayor Russell further explained that recruitment continues for one remaining vacancy on the Planning Commission.

Mayor Russell offered to entertain a motion to approve Resolution No. 2015-03. Council President Bilden made a motion to approve Resolution No. 2015-03 and Councilor Fierke seconded the motion. Councilor Jenks commented favorably about the applicants, noting they had all recently attended the Economic Forum. There was no further discussion. Roll call: Aaron Prunty, aye; Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; Ruth Jenks, aye; and Bob Russell, aye. The motion passed unanimously.

Mayor Russell asked if there were objectives to changing the order of business to deliberate Item 11.7 after the Executive Session. There were no objections stated and the Council moved on to the remaining agenda items.

At 9:22 p.m., following the above mentioned Executive Session, Council President Bilden called the meeting back to order and Mayor Russell rejoined the meeting as a member of the audience.

- 11.7 Resolution No. 2015-04. A Resolution authorizing the City of Eagle Point to enter into an agreement with Delta Waters Properties, LLC to purchase 0.704 cfs of water rights, authorizing staff to exercise an option under an agreement with the Butte Creek Mill to cancel a corresponding portion of the Butte Creek Mill water right, and take administrative actions to complete.

Council President Bilden announced Resolution No. 2015-04. Henry Lawrence, City Administrator, summarized for the record that the City had been approached by a property owner offering to sell water rights of 0.704 CFS at a cost of \$45,000 on a property he is planning to develop in the future. The water right would satisfy the City's commitment to its contract with the Medford Water Commission. Acquiring this amount of water from Lost Creek Lake would cost about \$169,580. Mr. Lawrence further explained that the City needs to exercise a corresponding water right cancellation with the Butte Creek Mill at \$44,000, which will result in a net payment of \$14,000 (minus \$30,000 option money on deposit) to Butte Creek Mill for this transaction, plus \$45,000 to the private party.

Additionally, Mr. Lawrence stated a correction to the Agenda Statement was that the attorney fees would cap at \$6,500. However, the approximate total cost is \$90,000, which is under the budgeted amount of \$100,000.

Council President Bilden offered to entertain a motion to approve Resolution No. 2015-04. Councilor Fierke made a motion to approve Resolution No. 2015-04 and Councilor Prunty seconded the motion. There was a brief discussion about the City's cost for the attorney fees. Roll call: Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; and Bob Russell, absent by recusal. The motion passed with six ayes.

- 11.8 Resolution No. 2015-05. A Resolution authorizing payment of first year annual Director and Officers insurance, not to exceed \$700, for the Eagle Point Parks Foundation, Inc.

Henry Lawrence, City Administrator, explained that the Eagle Point Parks Foundation, Inc. was formed last year and acquired the 501-C tax-exempt status. As the Foundation is still in the formative stages, it has not yet raised sufficient operational funds to purchase insurance. The Foundation requested the City of Eagle Point to provide funds in an amount not to exceed \$700 to purchase Directors and Officers liability insurance.

Following Mr. Lawrence's explanation, the Council engaged in a lengthy discussion about the request. Dennis Mihocko, President of the Foundation, fielded questions about why they needed insurance and explained the sole purpose of the Foundation is raising funds for the City's parks programs. City Attorney Joe Kellerman responded to a question about the legality of the City giving money to the Foundation, and under this circumstance he believed the Council was within its authority. It was further noted the City has a history of supporting organizations that benefit the community as a whole.

There was additional discussion about the number of officers, board members, grant writing and pursuit of grants, verification of the bylaws and the City's assistance in the 501-C process, as well as cost comparisons for insurance. Another point raised concerned Council President Bilden's service on the Foundation's Board and abstaining from voting on this item.

Mayor Russell offered to entertain a motion to approve Resolution No. 2015-05. Councilor Prunty made a motion to approve Resolution No. 2015-05 and Councilor Fierke seconded the motion. There was no further discussion. Roll call: Wayne Brown, aye; Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; Kathy Sell, aye; Bob Russell, aye; and Jonathan Bilden, abstained. Mr. Kellerman noted that Councilor Bilden's abstention was based on the conflict of interest that was fully disclosed. The motion passed with six ayes.



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- 11.9 City Council consideration regarding whether to advertise at the Rogue Valley International Airport, proposed by the Eagle Point Economic Development Commission.

Mike Upston, Planning Director, reviewed the City's current marketing and promotion efforts in brochures and magazines, and on the City's website. The Economic Development Commission had discussed Airport advertising, and recommended its consideration. Mr. Upston reviewed the attachment to the Agenda Statement, depicting the two available locations. One location is in the passenger waiting area and the other is in the baggage claim pick up area.

Council President Bilden added that the Commission had debated and recommended Council's support. The Commission also identified Diorama No. 5 in the baggage claim area as the preferred location, and thought it would be a good starting point to promote Eagle Point. Discussion ensued about getting people's attention on their way back from a trip, and the cost and design of the diorama.

Discussion continued about funding and designing the diorama, consulting with Mike Frey, capturing the historical aspect of Eagle Point, and including language about Eagle Point being 12 minutes from the Airport. Councilor Jenks discussed not including the Mill so as to avoid any conflicts for the City or Mayor. Another point was raised about the Mill being a historic landmark and having individuals other than the Mayor determine the content of the diorama.

It was unknown about how long the Airport would hold the openings, or if the City could remain at the top of their call back list if action was delayed. Discussion concluded with the City Council expressing interest in a conceptual diorama for their future consideration, and Mr. Upston following up with the airport.

- 11.10 City Council consideration of annual events proposed by the Eagle Point Economic Development Commission.

Mike Upston, Planning Director, explained that the City hosts a handful of annual events including the Eagle Point Street Dance, National Night Out, and the Eagle Point Bike Ride. The Economic Development Commission had discussed other events, and recently Commissioner Barber brought the proposed events to a Commission meeting. The proposed events include go-kart racing, Christmas parade of homes, bath tub races down Butte Creek, dances, and a car show and children's bike race. The cost for each event was included on the Agenda Statement with a total approximate cost of \$35,000.

Council President Bilden, the Commission's Liaison, recommended finding community organizations to take the lead on events, and moving away from the City hosting events. It was noted that the organizations on the proposed list had not been contacted.

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The Council discussed the proposed events at great length and expressed support of the Commission's work; however, the Council was not ready to move ahead. There was discussion about:

- Community sponsorship for events.
- Skills USA Car Show and not pursuing a car show unless working with Skills USA.
- Insurance requirements for events.
- Determining the Economic Development Commission's duties and those of the Parks and Recreation Commission as some of the events appeared to cross over.
- Portland Timbers Exhibition Game.
- Event 4: Dancin' in the Point and its cost. Alternately, there was support for movies in the Park or creek side events.
- Creating events for participants to stay in the City for dinner or shopping.

Commissioner Grossman requested constructive direction from the Council. Councilor Sell responded that the Council needed more details such as insurance coverage for go-kart racing. Additional discussion ensued about the proposed events. Council President Bilden noted that after the last Commission meeting, the Commission had identified higher priorities such as an electronic reader board on Highway 62. Mayor Russell requested the Economic Development Commission to let the Council know what is wanted for an electronic reader board. Mr. Upston wrapped up the discussion with a brief review the proposed projects. The Council was appreciative of the Commission for its efforts and there was interest in the proposed events, especially creek side events, but not for the Christmas Parade of Homes or the dances.

### 12. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Councilor Fierke reported the School Board had not met during December; but he announced the selection of Jonathan Bilden as the new general manager of the charter school. Councilor Fierke also reported visiting Mesquite, Nevada, where he attended part of a Council meeting. He noted they were dealing with many of the same issues as Eagle Point including finances, water, economic development, strategic planning, and medical marijuana.

Council President Bilden reported the Economic Development Commission had met last week and that he was reviewing comments from the Economic Forum. Council President Bilden also announced the Annual Southern Oregon Business Conference on January 29, hosted by Southern Oregon Regional Economic Development Inc. In addition, he reported on the future disbanding of the Job Council and the formation of a new similar entity. On a personal note, Council President Bilden announced the birth of his daughter, Eleanor Victoria.

Mayor Russell reported enjoying the Economic Forum, which was attended by two of the County Commissioners. Mayor Russell concluded his report with an invitation to attend a book signing at the Butte Creek Mill for Shooters, Heels and Heroes: The life and times of Rico Valentino.

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### 13. STAFF REPORTS

Mike Upston, Planning Director, reported on the Oregon Population Forecast Program which gathers data to assist in planning and population growth, and noted additional details are in the Friday Letter. Mr. Upston is also working on landscape design close to Highway 62 near the Harnish Wayside, and he is planning to attend the Rogue Valley Metropolitan Planning Organization's Technical Advisory Committee meeting that will address the alternative measures plan.

Melissa Owens, Finance Officer, reported the timely completion of the annual financial report that will be posted on the State's website. Additionally, staff is working on finishing calendar year reports, the budget and projections, as well as revisions to the website design.

Robert Miller, Public Works Director, reported progress on the Parks and Recreation Master Plan, and noted the Parks and Recreation Commission would like a joint meeting to discuss their goals and priorities. Mr. Miller also reported attending a Rogue Valley Area Commission on Transportation meeting. At that meeting, the Statewide Transportation Improvement Program was discussed as well as service reductions for the Rogue Valley Transit District, and the Oregon Department of Transportation presented its Rough Roads report about investing in roadways. Eagle Point is working to preserve its roads; however, Federal reports indicate there will not be a lot of funding.

Police Chief Thompson announced the upcoming graduation of Theron Logan from the Police Academy. Chief Thompson also reported being invited by the U.S. Department of the Interior Bureau of Interior Reclamation to attend an orientation and review, for local emergency management agencies regarding nearby lakes. In conjunction with but separately, Jackson County is planning a functional earthquake exercise for 2016.

Henry Lawrence, City Administrator, reported the Friday Letter had been sent out. Future agenda items include a contract with Rogue Valley Community Television, and a new franchise agreement is still in the works with Charter Communications.

Cindy Hughes, City Recorder, reported the City is recruiting applicants to fill various vacancies on City Commissions.

### 14. INFORMATION

There were no information items for discussion.

Mayor Russell recessed the meeting at 9:04 p.m., to allow for a short break before the Executive Session.

### 15. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(e), To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

At 9:11 p.m., Council President Bilden opened the Eagle Point City Council Executive Session pursuant to ORS 192.660(2)(e) and ORS 192.660(2)(f). Following discussion,

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Council President Bilden closed the Executive Session at 9:22 p.m., and resumed the regular meeting to deliberate Item No. 11.7 on the agenda.

16. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(f), To consider information or records that are exempt by law from public inspection, including privileged communication from the City Attorney.

This Executive Session was held with Item No. 15.

17. ADJOURN

There being no further business, Council President Bilden closed the meeting at 9:30 p.m.

Respectfully submitted,

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Cindy Hughes, City Recorder

ATTEST:

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Robert E. Russell, Mayor

*Cindy Hagan 1-23-15*

BILL LIST  
1/27/2015

<u>CHECK #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
35242	ALTERNATE ENERGY SERVICES	BLDG MAINT/REPAIR	\$ 1,050.00
35243	CANTEL OF MEDFORD, INC	SUPPLIES	\$ 202.00
34244	CODE PUBLISHING, INC	MUNICIPAL CODE UPDATE	\$ 300.30
35245	GALBRAITH AND ASSOCIATES, INC	LUCAS PARK IMPROVEMENTS	\$ 1,485.00
35246	H D FOWLER	LUCAS PARK IMPROVEMENTS	\$ 59.60
35247	HAYS OIL COMPANY	FUEL/DIESEL	\$ 909.20
35248	HUNTER COMMUNICATIONS	UTILITY	\$ 695.75
35235	JACKSON COUNTY WATERMASTER	ANNUAL TELEM ONLINE DATA FEE	\$ 400.00
35249	JOHN BLACKHURST	JUDGE JAN 2015	\$ 800.00
35250	JOHN E REID AND ASSOC	TRAVEL/TRAINING	\$ 420.00
35251	KNIFE RIVER CORP	STREET MAINT/REPAIR	\$ 151.33
35252	LEXIPOL LLC	MEMBERSHIP & DUES	\$ 1,333.33
35253	LITHIA DODGE CHRYSLER JEEP #4	VEHICLE MAINT/REPAIR	\$ 274.80
35254	LITTLE BUTTE IRRIGATION	WATER RIGHT MAINTENANCE	\$ 27.00
35236	MEDFORD IRRIGATION DISTRICT	WATER RIGHT MAINTENANCE	\$ 10,895.00
35255	MEDFORD IRRIGATION DISTRICT	WATER RIGHT MAINTENANCE	\$ 6,558.01
35256	MIKE'S COPY AND PRINTING	SUPPLIES	\$ 391.00
35257	MT SHASTA SPRING WATER	SUPPLIES	\$ 48.50
35258	NEILSON RESEARCH CORPORATION	WATER SAMPLE TEST	\$ 245.00
35259	OFFICE DEPOT	SUPPLIES	\$ 116.32
35270	PACIFIC OFFICE AUTOMATION	KONICA COPIER	\$ 83.34
35260	PARIANI LAND SURVEYING	SURVEYING RADAR RIDGE/LITTLE BUTTE	\$ 1,201.00
35261	PERSONNEL SOURCE, INC	TEMP SERVICE HARNISH, MUSEUM, CODE 1WK	\$ 521.67
35262	PITNEY BOWES PURCHASE POWER	POSTAGE	\$ 2,000.00
35237	ROBERT LYON CONSTRUCTION	STREET MAINT/REPAIR	\$ 160.00
35263	ROGUE VALLEY IRRIGATION	WATER RIGHT MAINTENANCE	\$ 15,042.63
35264	ROGUE VALLEY SEWER SERVICE	RVSS AGREE REIMBURSE FOR PAVING	\$ 108,176.25
35271	SPRINT	UTILITY	\$ 114.76
35265	TEHAMA TIRE SERVICE	VEHICLE MAINT/REPAIR	\$ 289.00
35266	TEKMANAGEMENT, INC	COMPUTER SUPPORT	\$ 312.50
35267	U S BANK	CITY CARD PURCHASES	\$ 1,222.21
35268	VERIZON WIRELESS	UTILITY	\$ 240.12
35269	ZCS ENGINEERING	LUCAS PARK IMPROVEMENTS	\$ 262.50

SUBTOTAL \$ 155,988.12

REFUNDS

35238	CENTRAL PIPELINE, INC		\$ 491.57
35239	MCKINNIS, JOHN		\$ 11.00
35240	PATTERSON, DAVID		\$ 76.58
35241	WILLIS, DAN		\$ 19.94

SUBTOTAL \$ 599.09

TOTAL \$ 156,587.21

**BUSINESS OF THE CITY COUNCIL  
EAGLE POINT, OREGON**

**AGENDA STATEMENT**

**Item Number:** 9.1

**Meeting Date:** January 27, 2015

**ITEM TITLE:** City Council consideration regarding whether to advertise at the Rogue Valley International Airport, proposed by the Eagle Point Economic Development Commission.

**SUBMITTED BY:** Mike Upston, Planning Director.

**SUMMARY EXPLANATION:** This is a follow-up from agenda item 11.9 on the City Council's January 13, 2015 meeting. At that meeting, the Council opted not to accept the Economic Development Commission's recommendation to begin advertising at the Rogue Valley International Airport. Expressed reasons included that there was insufficient time to make a well-thought out decision, and that it would be preferable to have more time for sign design, discussion, and consensus.

However, the Council also directed staff to begin designing the sign in anticipation that the City would likely be ready to advertise at the airport when another, favorable opportunity arises. In addition, the Council expressed interest in potentially moving ahead now if the airport were willing to begin the contract at a later date, such as March 1<sup>st</sup>, giving the City more time for decision-making and sign design as described above.

Below is a timeline and summary points from the January 13<sup>th</sup> agenda statement:

- In March 2014, the City was added to the airport's waiting list for an advertising location.
- In December 2014, the City was informed that two locations would be available in January.
- At its January 2015 meeting, the Commission agreed to recommend that the City Council consider advertising at one of the two available airport locations.
- These advertising locations are rented month-to-month, with the Council's stated preference for Panel #5 over the baggage claim carousel costing \$277.52 per month, available 1/21/15 (refer to Attachment No. 1).
- The sign would be designed by a local graphics professional, with an estimated cost for design, manufacturing, and delivery to the airport at \$500 – 1,000.

Staff has followed up with the airport on the Council's query regarding moving the advertising start date back to March 1<sup>st</sup>, and the airport has accepted. This item is therefore being brought back to Council for reconsideration.

**FINANCIAL IMPACT:** \$500 – 1,000 for sign + \$277.52/month rental fee.

APPROVED FOR SUBMITTAL: \_\_\_\_\_

 1/23/15

Henry Lawrence, City Administrator

**Agenda Item No. 9.1**

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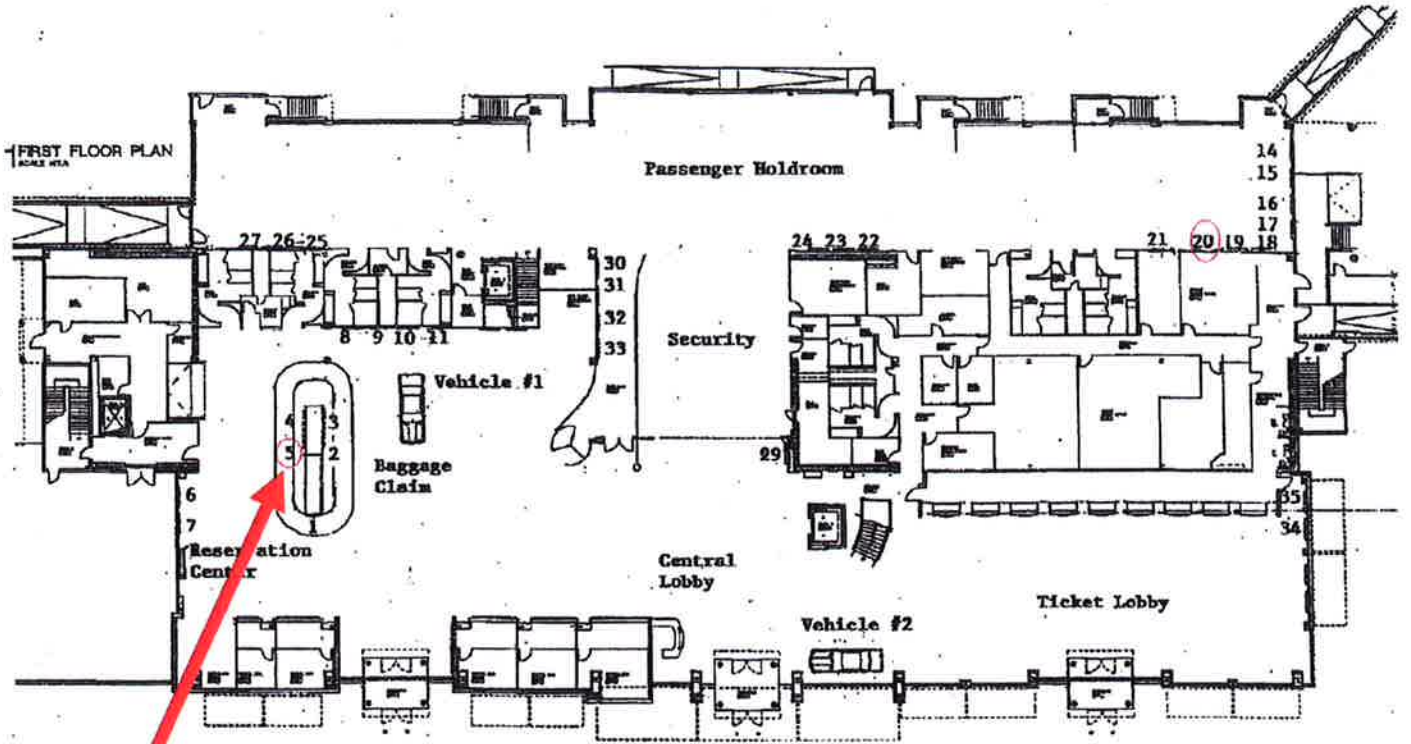
**COUNCIL ACTION:**

1. Authorize the City Administrator to sign a contract with the Rogue Valley International Airport for promoting the City at Panel #5 above the airport's baggage carousel.
2. Decline to authorize the City Administrator to sign a contract with the Rogue Valley International Airport for promoting the City at Panel #5 above the airport's baggage carousel.

**ATTACHMENTS:** Attachment No. 1 – Airport Map & Photo

# ATTACHMENT NO. 1

## Airport Map & Photo



Diorama #5 above the baggage carousel, available 1/21/15  
\$277.52 per month, month-to-month





**BUSINESS OF THE CITY COUNCIL  
EAGLE POINT, OREGON**

**AGENDA STATEMENT**

**Item Number:** 10.1  
**Meeting Date:** January 27, 2015

**ITEM TITLE:** Discussion and Council direction concerning storage and parking regulations for recreational vehicles, watercraft, and utility trailers.

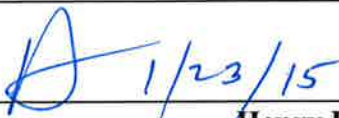
**SUBMITTED BY:** Henry Lawrence, City Administrator.

**SUMMARY EXPLANATION:** Parking and storage of recreational vehicles, boats and utility trailers on residential property is allowed by the Eagle Point Municipal Code (EPMC) with few exceptions. We have been marginally successful using code authority in dealing with parking in the public rights-of-way or when the storage encroaches on a sidewalk area. However, the code is not adequate to deal with all situations that are encountered, especially when someone decides to park their vehicle on the front lawn with an accompanying blue or green plastic tarp.

With regard to parking on private property, efforts have been made to ask property owners to be more respectful of their neighbors when parking recreational vehicles. Most property owners are good neighbors and take care to make sure their recreational vehicle storage does not detract visually from the neighborhood. In rare cases we encounter property owners not willing to consider the rights of their neighbors. Because of this, we need to have a discussion about possibly revising the EPMC to address these situations, particularly with regard to parking in one's front yard. Staff will provide visual examples of recreational vehicle parking, both good and bad, summarize existing code sections, seek input from the Council and public, and suggest returning to a future Council meeting with a code revision ordinance consistent with the Council's direction and suggestions.

**FINANCIAL IMPACT:** None anticipated.

APPROVED FOR SUBMITTAL: \_\_\_\_\_



Henry Lawrence, City Administrator

**STAFF RECOMMENDATION:** N/A

**COUNCIL ACTION:** Discussion and staff direction.