



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

EAGLE POINT CITY COUNCIL
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

JUNE 24, 2014

REGULAR MEETING MINUTES

1. CALL TO ORDER – 7:00 P.M.

Mayor Russell called the meeting to order at 7:00 p.m.

Council Members Present: Bob Russell, Jonathan Bilden, Wayne Brown, Bill Fierke, Ruth Jenks, Aaron Prunty, and Kathy Sell.

Staff Members Present: Henry Lawrence, City Administrator; Joe Kellerman, City Attorney; Robert Miller, Public Works Director; Melissa Owens, Finance Officer; Vern Thompson, Police Chief; Mike Upston, Planning Director; Cindy Hughes, City Recorder; Chris Adams, Police Officer; and Theron Logan, Police Officer.

Guests: Suzi Collins, Planning Commissioner; and Millie Wewerka, Budget Committee and Planning Commissioner; and members of the public and press.

2. FLAG SALUTE AND INVOCATION

Mayor Russell led the Pledge of Allegiance and Jonathan Bilden provided the invocation.

3. OATH OF OFFICE

3.1 Chris Adams, Police Officer

3.2 Theron Logan, Police Officer

Police Chief Thompson welcomed and introduced Chris Adams and Theron Logan. Cindy Hughes, City Recorder, administered the Oath of Office to Chris Adams and Theron Logan as Police Officers.

4. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA

- Denise Farian of Eagle Point asked about placing a crosswalk near the mail boxes at Pumpkin Ridge and Robert Trent Jones, noting it had been discussed for some time.

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Robert Miller, Public Works Director, responded there had been a study which indicated crosswalk placement on the opposite side of the crossing. Additional discussion ensued, and Mr. Miller will follow up on getting an answer about the crosswalk. The portable speed signs were also briefly discussed.

Helen Wolgamott spoke about coordinating the Avenue of Flags for the 4th of July celebration, and receiving a flag donation from Leavenworth, Washington. Additionally, Ms. Wolgamott requested trimming of obstructing tree limbs near flag poles and future consideration of tree plantings in proximity to the flag poles.

5. PRESENTATIONS

There were no presentations.

6. PUBLIC HEARINGS

There were no public hearings.

7. CONSENT CALENDAR

7.1 Presentation of Regular Meeting Minutes of June 10, 2014.

Mayor Russell announced the Consent Calendar and asked for a motion. Councilor Bilden moved to approve the Consent Calendar as presented and Council President Fierke seconded the motion. There was no discussion. Roll call: Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; and Bob Russell, aye. The motion passed unanimously.

8. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

There were no items considered for removal from the Consent Calendar.

9. PRESENTATION OF BILLS TO BE PAID

Mayor Russell asked for a motion to approve the Consent Calendar. Councilor Bilden moved to approve the Bills to be Paid including the additional bills list (Submission No. 1) in the amount of \$14,586.28. Councilor Brown seconded the motion. There was no discussion. Roll call: Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; Kathy Sell, aye; and Bob Russell, aye. The motion passed unanimously.

10. OLD BUSINESS

10.1 Resolution No. 2014-24. A Resolution initiating a ballot measure to ask voters within the Eagle Point City Limits to decide whether or not the City should annex into the Rogue Valley Transit District.

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Mike Upston, Planning Director, explained the Ballot Title had been revised to identify the voters as only those within Eagle Point, describe the route, list RVTD's commitment to providing service within one year, and provide additional clarification about the tax amount. Mr. Upston explained that if approved, a signed copy of the Resolution would be provided to RVTD for their meeting on the following night.

In addition, Mr. Upston shared a copy of RVTD's Resolution (Submission No. 2) and a draft of RVTD's Form SEL 803, Notice of Measure Election (Submission No. 3). Mr. Upston noted the revised ballot language was a collaborative effort between RVTD and the City.

Council President Fierke asked if there was something in writing that matched with what RVTD had told us before. Mr. Upston reported having a string of email correspondence about what RVTD would do. Joe Kellerman, City Attorney, joined in the discussion, noting limitations with the word limit and he also discussed language from a statute that addressed service. Council President Fierke and others expressed concern about Eagle Point voters not having a vote on RVTD's .13 cent tax increase to the District.

Following discussion, Mayor Russell asked for a motion to approve Resolution No. 2014-24.

MOTION: Councilor Jenks made a motion to approve Resolution No. 2014-24 and Councilor Prunty seconded the motion. Council President Fierke expressed that it was unfair to the voters to not have a voice or know what they would be voting for as far as a dollar amount, and that a time table was not spelled out. Next, Council President Fierke offered the following motion.

MOTION: Council President Fierke made a motion to table until those things were flushed out. Councilor Prunty seconded the motion.

Discussion ensued wherein Councilor Sell inquired about the timeframe for getting the Resolution to RVTD. Mr. Kellerman responded that the time period was ending and deferred to Mr. Upston about the schedule. Mr. Upston was uncertain about whether the staff work could be completed if delayed at this time, and he reviewed the remaining steps. Mayor Russell and others discussed future opportunities for press coverage and occasions to present the pros and cons of the proposed service.

Council President Fierke clarified the intent of the motion was not to table the item for a meeting or two but rather until the vote could be taken on the increase to the District. Discussion continued about the level of service that could be provided. Council President Fierke offered an additional explanation about tabling the item to receive clarification on the .13 cents and on the level of service that would be provided to Eagle Point. A special election was very briefly discussed. Council President Fierke offered the following restated motion.

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MOTION: Council President Fierke moved to table this Resolution until such time that we can tell our voters what the tax rate is for them and what the level of service will be. Councilor Prunty confirmed that his previous second to the motion still remained in effect. Mayor Russell called for the vote. Roll call: Wayne Brown, aye; Bill Fierke, aye; Ruth Jenks, nay; Aaron Prunty, nay; Kathy Sell, nay; Jonathan Bilden, nay; and Bob Russell, nay. The motion to table was not passed, two to five.

Mayor Russell asked for a roll call vote on the original motion to approve Resolution No. 2014-24. Discussion ensued wherein Council President Fierke commented about the cost of the service of being approximately \$19 to \$20 per rider, not including capital costs. Councilor Prunty raised a Point of Order, stating he believed Councilor Fierke previously had an opportunity to discuss the Resolution when it was originally seconded, and that other Councilors may not have had the opportunity to make their point. Mayor Russell stated it was a good point although he was flexible about a summation. Discussion followed in which Mayor Russell made a statement about most mass transit being government subsidized, and Council President Fierke added that it did not make it right. Councilor Bilden reported that in running for office four years ago, the most frequent question he was asked was about when Eagle Point would be getting bus service. Following discussion, Mayor Russell called again for the vote on Resolution No. 2014-24. Roll call: Ruth Jenks, aye; Aaron Prunty, aye; Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; Bob Russell, aye; and Bill Fierke, nay. The motion passed six to one.

11. NEW BUSINESS

- 11.1 Resolution No. 2014-25. A Resolution authorizing adjustments to revenue and expenses within various funds for the 2013-2014 Fiscal Year.

Melissa Owens, Finance Officer, explained that a similar Resolution is passed every year for the purpose of making adjustments to the adopted budget. Ms. Owens discussed the proposed adjustments which were detailed in the Resolution (Submission No. 4). Areas impacted included the General Fund Revenue; Parks Department; Water SDC Fund; Storm Water Fund; Water Fund; Street Fund, Jackson County Housing Authority funds; and a previously authorized vending machine purchase which resulted in the need for a reallocation of funds from Materials & Services to Capital Outlay. There were no questions regarding the adjustments.

Mayor Russell asked for a motion to approve Resolution No. 2014-25. Councilor Bilden made a motion to approve Resolution No. 2014-25 and Councilor Prunty seconded the motion. There was no discussion. Roll call: Ruth Jenks, aye; Aaron Prunty, aye; Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; and Bob Russell, aye. The motion passed unanimously.

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- 11.2 Resolution No. 2014-26. A Resolution adopting the 2014/2015 Budget, declaring tax levied, making appropriations for the 2014-2015 Fiscal Year, and categorizing the tax levy.

Melissa Owens, Finance Officer, explained the purpose of this Resolution was to adopt the 2014/2015 Budget. On May 21, 2014 the budget was presented to the Budget Committee and approved. A public hearing was held on June 10, 2014, and there was no public comment. The Resolution adopts the maximum allowed expenditures on a department and category level, declares the taxes to be levied, and categorizes the taxes to be levied. The total budget amount is \$17,631,247. Additional discussion followed wherein Council President Fierke received clarification that approval of the budget did not authorize a SDC study or Parks study.

Mayor Russell asked for a motion to approve Resolution No. 2014-26. Councilor Bilden made a motion to approve Resolution No. 2014-26 and Council President Fierke seconded the motion. There was no discussion. Roll call: Aaron Prunty, aye; Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; Ruth Jenks, aye; and Bob Russell, aye. The motion passed unanimously.

- 11.3 Resolution No. 2014-27. A Resolution authorizing a new Job Description for Account Clerk II.

Melissa Owens, Finance Officer, explained that during the last few years there have been a lot of changes in the Finance Department. In adding the Account Clerk II position, the City will benefit by using an employee's best skill set and by the City's ability to assign additional responsibilities. Council President Fierke inquired about the differences between an Account Clerk I and II, and the language regarding drug screening. Basically, an Account Clerk I position is completely supervised, and an Account Clerk II is assigned responsibility and decision making for completing tasks. A brief explanation and discussion about drug screening followed. Unlike the private sector, drug screening is not permitted for most public employee positions, unless it is safety related or there is reasonable suspicion.

Mayor Russell asked for a motion to approve Resolution No. 2014-27. Councilor Prunty made a motion to approve Resolution No. 2014-27 and Councilor Jenks seconded the motion. Councilor Sell received clarification that the Resolution would not be adding a staff position. It was further noted this would help to ensure staff would be working within classification. Roll call: Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; and Bob Russell, aye. The motion passed unanimously.

12. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Council President Fierke reported on a special meeting of the District 9 Board. At that meeting, the District 9 Board approved the budget and a charter school.

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Councilor Bilden reported on the Economic Development Commission working toward wrapping up the first strategic initiative. Councilor Bilden also announced the Southern Oregon Regional Economic Development Inc. (SOREDI) annual conference, and briefly reported on the League of Oregon Cities (LOC) Board meeting in Yachats, Oregon.

Councilor Jenks reported attending the Rogue Valley Metropolitan Planning Organization (RVMPO) Policy Committee meeting earlier in the day. During that meeting, the Rogue Valley Transit District (RVTD) made a presentation regarding its very long range plans of bringing bus rapid transit (BRP) to the area within 20 years at best. In addition, Councilor Jenks discussed participating in the Eagle Point History & Home Tour with other community members. The fundraising event, featuring historic homes in the area, was highly complimented for its organization by the Guardians of the Eagle Point Museum. Mayor Russell added details about actors in period correct costumes being present at the homes, and live music and refreshments.

Councilor Prunty reported on the June 12th Parks and Recreation Commission meeting. A new member, Seth Womack, was introduced during the meeting. Items discussed included grants, community service day, Bob Moore Park, Lucas Park, and a history lesson about the transition of responsibilities from the previous Parks and Recreation staff member.

Councilor Brown reported everything was working well with Rogue Valley Sewer Services (RVSS).

Councilor Sell commented favorably about seeing the community volunteer day plan in the Friday Letter, and noted there had not been a Planning Commission meeting. Additionally, Councilor Sell inquired about the schedule for road work on Royal Avenue which Mr. Miller reported is scheduled later in July.

Mayor Russell announced the City of Eagle Point was well represented at the recent League of Oregon Cities (LOC) meeting in Central Point. Regarding the Access Mayors United fundraiser, the Mayor was in a promotional photo for the event and he expressed interest in the City sponsoring a table. Mayor Russell also announced the Rogue Valley Council of Governments (RVCOG) meeting was scheduled for the next day; and briefly discussed the 4th of July celebration.

13. STAFF REPORTS

Mike Upston, Planning Director, referred to the recent Friday Letter which includes a summary about the Statewide Scenario Planning for Air Quality Improvement, and reported additional discussions are anticipated in the fall. Next, Mr. Upston discussed the possibility of modifying the Zoning Ordinance, authority for the site plan review process, and reevaluating the threshold for decision making by the Planning Commission. Downtown parking and vendors were identified as other areas to be reconsidered. Mr. Upston sought the Council's consent to move forward, at least on a conversational level. Mayor Russell expressed support and there were no objections stated.

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Melissa Owens, Finance Officer, provided an update on the progress with the USDA Rural Development for financing of water projects. USDA Rural Development recently notified the City that eligibility had been established, and the City is currently working toward locking in the interest rate. In addition, staff is working on closing the year-end financials, and other projects such as including news articles about local activities and events in the Friday Letter, utility billing newsletter, website, and submitting articles to the League of Oregon Cities for consideration of publication in the Local Focus. Councilor Prunty offered for the City of Eagle Point to make announcements on the City of Shady Cove's municipal radio station. The station provides coverage to most of Shady Cove and efforts are being made to extend the broadcast area. A brief discussion followed.

Robert Miller, Public Works Director, announced the PAX mixing system had been installed by Public Works staff which saved thousands of dollars. Mr. Miller provided additional updates on the covered bridge painting project, road patching on Teakwood, Bob Moore Park Street Lighting, Tracy/Elm storm, joint efforts with Rogue Valley Sewer Services on road work, and Jackson County striping of roadways. Regarding the Parks and Recreation Commission, Mr. Miller reported the recent meeting was lively with candid discussion about what the City can do practically through collaborative efforts with the School District and the Rogue Valley YMCA.

Police Chief Thompson provided additional comment about the recruits. Chief Thompson reported submitting a waiver request on behalf of Officer Adams for his previous experience to be accepted which would allow him to be on patrol fairly soon. Officer Logan is required to attend the Police Academy and it generally takes about a year for a new recruit to complete the initial training to go on patrol. Councilor Sell inquired about the lowered statistics for Public Assist. Chief Thompson explained that the statistics were down, potentially weather related but not related to reduced staffing.

Joe Kellerman, City Attorney, reported there were no impending legal suits.

Henry Lawrence, City Administrator, announced Eagle Point will be a Host City for the League of Oregon Cities City Hall Week on September 11th at 7:00 p.m. in the Ashpole Community Center. City Hall Week will provide an opportunity for city officials throughout the region, legislators, and candidates to meet and discuss local issues.

Cindy Hughes, City Recorder, reported attending the final segment of the educational requirement to become a Certified Municipal Clerk. In addition to educational requirements, the International Institute of Municipal Clerks (IIMC) requires an extensive amount of work experience to obtain the designation of Certified Municipal Clerk (CMC). IIMC has received and accepted Ms. Hughes' application for the CMC designation, and requires only a few remaining documents for certification.

13. INFORMATION

There were no information items to discuss; however, Mayor Russell reminded everyone about the need for Showa student host families. Mayor Russell also noted that the next Saturday Market will be held on July 5th.

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14. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(e), To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

It was not necessary to hold an Executive Session.

15. ADJOURN

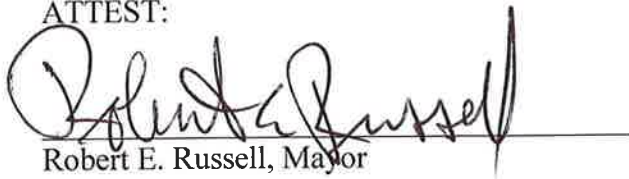
There being no further business, Mayor Russell closed the meeting at 8:18 p.m.

Respectfully submitted,



Cindy Hughes, City Recorder

ATTEST:



Robert E. Russell, Mayor