



City of Eagle Point

City Council

REGULAR MEETING MINUTES MAY 25, 2021

1. CALL TO ORDER – 6:00 P.M.

Mayor Jenks called to order the regular meeting of the Eagle Point City Council via Zoom on May 25, 2021 at 6:00 p.m.

Council Members Present: Ruth Jenks, Bernie Grossman, David Lacombe, Mike Moran, Kathy Sell, Michael Stanek, and Kevin Walruff.

Staff Members Present: Aaron Prunty, City Administrator; Joe Kellerman, City Attorney; Ryan Vanderhoof, City Attorney; Darin May, Police Chief; Robert Miller, Public Works Director; Melissa Owens, Finance Director; Mike Upston, Community Development Director; Cindy Hughes, City Recorder; and Nichole Petty, Account Clerk.

Guests: Colleen Roberts, Jackson County Commissioner; Suzi Collins, Planning Commissioner; and a member of the press.

Mayor Jenks welcomed everyone and discussed the designated period for audience questions or comments. It was further noted that general questions or additional comment could be made by contacting City Hall during regular business hours.

2. AUDIENCE QUESTIONS/COMMENTS CONCERNING ITEMS NOT ON AGENDA

Mayor Jenks requested audience questions or comments to be brief and limited to items of an urgent nature. There were no questions or comments.

3. CONSENT CALENDAR

3.1 Presentation of Regular Meeting Minutes of May 11, 2021.

Mayor Jenks announced the Consent Calendar. There were no questions or comments. Councilor Walruff moved to approve the Consent Calendar. Councilor Grossman seconded the motion. There was no discussion following the motion. Roll call: Michael Stanek, yes; Kevin Walruff, yes; Bernie Grossman, yes; David Lacombe, yes; Mike Moran, yes; Kathy Sell, yes; and Ruth Jenks, yes. The motion passed unanimously.

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4. PRESENTATION OF BILLS TO BE PAID

Mayor Jenks asked if there were questions about the bills to be paid including the additional bills list. There being no further questions, Councilor Walruff motioned to approve the Bills to be Paid in the amount of \$94,061.73 and the Additional Bill List of \$16,726.60 (Submission No. 1) for a Grand Total of \$110,788.33. Council President Stanek seconded the motion. There was no discussion following the motion. Roll call: Kevin Walruff, yes; Bernie Grossman, yes; David Lacombe, yes; Mike Moran, yes; Kathy Sell, yes; Michael Stanek, yes; and Ruth Jenks, yes. The motion passed unanimously.

5. NEW BUSINESS

5.1 Discussion on the E. Main Street/Stevens Road Project.

Robert Miller, Public Works Director, reported this item had come up recently and received media attention. Mr. Miller continued with a review of the related agenda statement. In April, a driver of a vehicle attempted to elude a Jackson County Sheriff through Eagle Point which resulted in a wreck into a mobile home. Residents of the mobile home park have inquired about additional safety measures around the curve at the intersection of Idlewood and Stevens Road.

Mr. Miller reported the original project design by OBEC/Dowl Engineering met federal and Oregon Department of Transportation (ODOT) design standards. It also added sidewalks, bike lanes, increased sight distance, and widened the curves. In addition, the entrance to the Church on the Hill was relocated to provide a safer connection point.

Since the accident, staff reached out to the traffic engineer as well as the design engineers. According to the design team and federal design standards, no barriers are recommended. Early action items could include centerline and bike lane striping through the intersection, raised pavement markers around the curve at the edge lines, radar speed sign, and monitoring the intersection for speed, accidents, and near misses.

A lengthy discussion followed wherein the Council discussed various aspects of the intersection including the safety improvements already made over the past several years. One point is that it is difficult to speed in that area. In addition, the Council discussed improvements to lighting, bollards and other barriers, adding an arrow road sign, and striping alternatives. Although there were no other accidents or near misses documented, Mr. Miller encouraged citizens to report near misses to himself or the Police Chief. Councilor Walruff noted it is impossible to mitigate every scenario for an accident and doubted whether striping or the other low cost measures would have prevented the elude accident. Further, with no other history of accidents, Mayor Jenks stated that less is more as this was an unusual circumstance. After the discussion, Mayor Jenks announced the Council's consensus of less focus on this one time occurrence and to readdress if a general scenario of speeding is observed.

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- 5.2 Resolution No. 2021-21. A Resolution authorizing the purchase of Lucas Park Playground Equipment from Playcraft Systems.

Robert Miller, Public Works Director, reviewed the related agenda statement about purchasing playground equipment for Lucas Park for ages two through five years. When the park was developed in 2013, a hillside slide for this age group was designated and an expansion planned. The City Council recently discussed and expressed support for playground equipment for this age group and ADA equipment at Lucas Park.

Eagle Point's Public Works Operations Supervisor and Leadworker have taken the challenge to complete the play area for two through five year olds. Public works received the following three quotes for this equipment: Playcraft \$18,979.17; GameTime \$21,556.65; and AAASate of Play \$30,898.00. In addition to Playcraft's low bid, they are out of Grants Pass and their quote includes a swing set. Mr. Miller further reported there will also be a significant savings on shipping as staff can pick up the equipment. The 2020/2021 Budget includes \$25,000 in the Park SDC Fund for Lucas Park Playground and staff recommended approval.

Council discussion followed with favorable comments about shopping locally and the nice amenities the expansion will provide. Mr. Miller noted the ADA equipment is not incorporated into the quote but there are ADA swings for older children. Councilor Grossman expressed appreciation as this is one of the last items addressed by the Community Development Commission. Mayor Jenks expressed hope that the new equipment will be in place before the summer season ends. Mr. Miller noted staff is preparing for fire season but will implement as time allows.

There being no further discussion, Mayor Jenks offered to entertain a motion to approve Resolution No. 2021-21. Councilor Grossman made a motion to approve Resolution No. 2021-21, a Resolution authorizing the purchase of Lucas Park Playground Equipment from Playcraft Systems. Councilor Lacombe seconded the motion. There was no discussion following the motion. Roll call: Bernie Grossman, yes; David Lacombe, yes; Mike Moran, yes; Kathy Sell, yes; Michael Stanek, yes; Kevin Walruff, yes; and Ruth Jenks, yes. The motion passed unanimously.

- 5.3 Resolution No. 2021-22. A Resolution authorizing reimbursement to Holt Development for Street and Water System Oversizing for the Eagle Point Community Phase 16A Subdivision.

Robert Miller, Public Works Director, noted reimbursements are common with larger subdivisions that have collectors or arterials. Next, Mr. Miller reviewed the related agenda statement in its entirety. As part of Eagle Point Golf Community Phase 16A, the City requested the developer to oversize the street and water system. Oversizing from the local street standard to the collector standard qualifies for reimbursement from the City and includes striping, crosswalks, and signs that would not be required for a standard residential street. A memorandum of understanding set out the terms for the proposed reimbursement from the City through its Street System Development Charges (SDCs) and Water SDC Fund.

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As part of the oversizing, Arrowhead Trail was constructed to a width of 36 feet, the same as the local street standard, but with an increased depth for the additional traffic loading. The City's Water System Master Plan indicates a 12" water main on Arrowhead Trail, over the City's standard water main size of 8". Oversizing costs from the 8" pipe to the 12" pipe, valves, and fittings are eligible for reimbursement.

Reimbursement is proposed as follows:

Collector Street Oversizing	Street SDC Fund	\$ 44,648
Water System Oversizing	Water SDC Fund	\$ 32,393

Further, Mr. Miller discussed the previous, lower estimates that were made well before the project began. He further noted several delays with the developer that slowed the street dedication. Mr. Miller concluded with a recommendation to approve the total reimbursement to the Holt Corporation of \$77,041. A brief discussion followed wherein Mayor Jenks asked about the process for vesting estimates and whether the cost difference happened at the end of the project or earlier. Mr. Miller explained the water oversizing was standard but the initial estimate did not include fittings and valves. Additionally, Mr. Miller reported that actual prices are not known prior to construction but the estimates were recommended by the project engineer and vetted by the city engineer and the inspector, Mike Bull of Bull Engineering.

There being no further discussion, Mayor Jenks offered to entertain a motion to approve Resolution No. 2021-22. Councilor Lacombe made a motion to approve Resolution No. 2021-22, a Resolution authorizing reimbursement to Holt Development for Street and Water System Oversizing for the Eagle Point Golf Community Phase 16A Subdivision. Councilor Walruff seconded the motion. There was no discussion following the motion. Roll call: David Lacombe, yes; Mike Moran, yes; Kathy Sell, yes; Michael Stanek, yes; Kevin Walruff, yes; Bernie Grossman, yes; and Ruth Jenks, yes. The motion passed unanimously.

5.4 Resolution No. 2021-23. A Resolution authorizing the purchase and installation of security cameras at City Hall.

Police Chief May reviewed the related agenda statement with details about the existing security cameras in and around City Hall. Installed in 2016, the residential type security system has been invaluable in solving cases and providing security at City Hall. However, the system has begun to fail and some cameras are inoperable.

Chief May explained about the proposed system being compatible with the system at Public Works, Harnish Wayside, District 9 building, and the Museum. That system is very user friendly and can be easily accessed. Staff recommended approval of the proposed Resolution to replace the 15 security cameras around City Hall.

Discussion followed with Councilor Walruff asking whether the proposed system is the same as the system at the District 9 building. Councilor Walruff had experience with that system which could be expanded to parks or other areas. Chief May reported it is the same system with remote access via desktop or a phone if needed. It

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was noted that remote access is not currently available to certain parks or areas without Wi-Fi.

There being no further discussion, Mayor Jenks offered to entertain a motion to approve Resolution No. 2021-23. Councilor Sell made a motion to approve Resolution No. 2021-23, a Resolution authorizing the purchase and installation of security cameras at City Hall. Councilor Moran seconded the motion. There was no discussion following the motion. Roll call: Mike Moran, yes; Kathy Sell, yes; Michael Stanek, yes; Kevin Walruff, yes; Bernie Grossman, yes; David Lacombe, yes; and Ruth Jenks, yes. The motion passed unanimously.

5.5 Resolution No. 2021-24. A Resolution authorizing the purchase and installation of security cameras at Chamberlain Park.

Robert Miller, Public Works Director, reviewed the related agenda statement and proposed the purchase and installation of security cameras at Chamberlain Park. Mr. Miller reported on vandalism at the park as well as public assist calls to the Eagle Point Police Department. Recent vandalism also resulted in the closure of the park restrooms.

Mr. Miller further explained that the City has desired security cameras at Chamberlain Park for many years but past technology presented challenges. Recently, security cameras were added to the exterior of the Lucas Park restrooms, onsite with hardwired technology. Public Works desires the same system to be added to Chamberlain Park. The proposed quote of approximately \$4,717 includes installation of five security cameras. The video can be observed at the onsite monitor, or downloaded (USB) and viewed at the Police Department or Public Works, or other locations.

Last, Mr. Miller explained this item had not been budgeted and required the transfer of funds from the General Fund - Contingency to General Fund - Parks in the Parks System Improvements line item. Mr. Miller expressed his support of the item as well as that of the Public Works crew. A brief discussion followed about Wi-Fi and the changes in technology leveling out.

There being no further discussion, Mayor Jenks offered to entertain a motion to approve Resolution No. 2021-24. Council President Stanek made a motion to approve Resolution No. 2021-24, a Resolution authorizing the purchase and installation of security cameras at Chamberlain Park. Councilor Sell seconded the motion. There was no discussion following the motion. Roll call: Kathy Sell, yes; Michael Stanek, yes; Kevin Walruff, yes; Bernie Grossman, yes; David Lacombe, yes; Mike Moran, yes; and Ruth Jenks, yes. The motion passed unanimously.

6. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Councilor Grossman expressed excitement about the new playground equipment at Lucas Park. He also spoke about adding a couple of more barbeques and shade structures.

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Councilor Lacombe concurred with Councilor Grossman about the need for additional barbeques at Lucas Park. Further, he plans to attend the School Board's next meeting and will report back.

Councilor Sell also expressed excitement about the new playground equipment in Lucas Park.

Councilor Walruff shared about commemorating his father, who passed while serving a second term on the Council. In addition, Councilor Walruff expressed excitement about the new security at the parks.

Mayor Jenks reported attending the Rogue Valley Metropolitan Planning Organization (RVMPO) meeting earlier in the day. During that meeting, there was discussion about a slight increase in annual dues, and discussion about CARES Act Funds as well as discussion about Census results and possible merges. With regard to the CARES Act Funds, Mayor Jenks attended a League of Oregon Cities (LOC) conference call but there is still not definitive information.

7. STAFF REPORTS

Melissa Owens, Finance Director, reported on the recent LOC conference call. Ms. Owens reported there is a lot of information to be deciphered for Eagle Point's portion of approximately \$1.9M. Initially, allowable uses included water, sewer, and broadband but now include stormwater projects. Ms. Owens recommended a discussion in July to determine how to allocate the funds. Next, Ms. Owens reported the Finance Report through the end of April was in the agenda packet in packet. Ms. Owens also reported on building numbers with about 72 to 74 permits coming in so far this year for single family residential units. However, the budget projection included 50 permits which resulted in increased SDCs. Last, Ms. Owens announced the budget document had been sent out and posted on the City's website for the June 1st meeting. She also welcomed calls or emails if there were questions about the budget.

Robert Miller, Public Works Director, reported on new subdivision construction and anticipation of more construction in the coming months. Mr. Miller further reported on traffic backup along Napa and Royal, going towards the high school, where measures had been taken to keep traffic on the roadway instead of on the asphalt path. A brief discussion followed about a beaver that had made its home near Dianne Way.

Police Chief May expressed appreciation for the new cameras and noted the Police report is in the Friday Letter.

There were no other reports.

At 7:02 p.m., Mayor Jenks announced there was no other business than the Executive Session.

8. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(h), To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

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At 7:03 p.m., Mayor Jenks opened the Executive Session. Following discussion, Mayor Jenks closed the Executive Session at 7:58 p.m.

9. ADJOURN

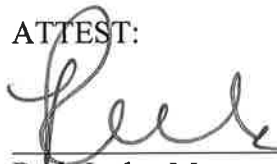
There being no further business, Mayor Jenks closed the meeting at 7:58 p.m.

Respectfully submitted,



Cindy Hughes, City Recorder

ATTEST:



Ruth Jenks, Mayor

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Submission No. 1 - Melissa Owens, Finance Director

Cathy Hynes 5-25-21

5/25/2021

ADDITIONAL BILLS

<u>CHECK #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
44653	FERGUSON WATERWORKS # 3011	WATER SYSTEM MAINT/REPAIR	\$ 7,130.30
44654	H D FOWLER COMPANY	PALIMA DR WATER EXTENSION	\$ 506.61
44655	LAWCO FIRE PROTECTION LLC	MUSEUM FIRE SUPPRESSION	\$ 2,239.00
44656	MT SHASTA SPRING WATER	SUPPLIES	\$ 81.76
44657	NEILSON RESEARCH CORPORATION	WATER TESTING	\$ 35.00
44658	PACIFIC OFFICE AUTOMATION	COPYING/PRINTING	\$ 134.21
44659	PACIFIC PAVING, INC	ASPHALT PATCHING/WATER BREAKS	\$ 3,876.00
44660	PARIANI LAND SURVEYING	PROFESSIONAL SERVICES	\$ 1,590.00
44661	QUALITY TREE SERVICE	TREE REPLACEMENT	\$ 875.00
44662	TEKMANAGEMENT, INC	IT SUPPORT	\$ 258.72
		SUBTOTAL	\$ 16,726.60
		Regular Bill list	\$ 94,061.73
		GRAND TOTAL	\$ 110,788.33