



City of Eagle Point

City Council

REGULAR MEETING MINUTES MAY 26, 2020

1. CALL TO ORDER – 6:00 P.M.

Mayor Jenks called to order the regular meeting of the Eagle Point City Council via teleconference on May 26, 2020 at 6:00 p.m.

Council Members Present: Ruth Jenks, Bill Fierke, Bernie Grossman, David Lacombe, James Mannenbach, Michael Stanek, and Kevin Walruff.

Staff Members Present: Aaron Prunty, City Administrator; Ryan Vanderhoof, City Attorney; Darin May, Police Chief; Robert Miller, Public Works Director; Melissa Owens, Finance Director; Mike Upston, Planning Director; and Cindy Hughes, City Recorder.

Guests: Members of the public and press.

Mayor Jenks welcomed everyone and discussed the designated period for audience questions or comments. Members of the audience were asked to refrain from commenting during the meeting. General questions or additional comment may be made by contacting City Hall during regular business hours.

2. AUDIENCE QUESTIONS/COMMENTS CONCERNING ITEMS NOT ON AGENDA

Mayor Jenks requested audience questions or comments to be brief and limited to items of an urgent nature due to the current state of affairs.

Theresa Martin of Eagle Point inquired about assistance in resolving a neighborhood issue involving fireworks. Chief May responded that he would contact Ms. Martin.

There were no other audience questions or comments.

3. CONSENT CALENDAR

3.1 Presentation of Regular Meeting Minutes of May 12, 2020.

Mayor Jenks announced the Consent Calendar. There were no questions or comments. Councilor Mannenbach moved to approve the Consent Calendar, and Councilor Fierke seconded the motion. There was no discussion following the motion. Roll call: Bill Fierke, yes; Bernie Grossman, yes; David Lacombe, yes; James Mannenbach, yes; Michael Stanek, yes; Kevin Walruff, yes; and Ruth Jenks, yes. The motion passed unanimously.

4. PRESENTATION OF BILLS TO BE PAID

Mayor Jenks asked if there were questions about the bills to be paid. There were no questions or further discussion. Councilor Lacombe moved to approve the Bills to be Paid in the amount of \$7,692.20 and the Additional Bill List of \$4,856.66 (Submission No. 1) for a Grand Total of \$12,548.86. Council President Stanek seconded the motion. There was no discussion after the motion. Roll call: Bernie Grossman, yes; David Lacombe, yes; James Mannenbach, yes; Michael Stanek, yes; Kevin Walruff, yes; Bill Fierke, yes; and Ruth Jenks, yes. The motion passed unanimously.

5. NEW BUSINESS

5.1 Discussion regarding the Safe Routes to School – Infrastructure Grants Program.

Robert Miller, Public Works Director, reviewed the related agenda statement and explained about Alta Planning+Design's consultant team helping to identify barriers for students walking or biking to school. The City of Eagle Point Safe Routes to School Plan was also presented as part of the agenda packet together with a list of high priority projects. High priority projects were identified for all four of Eagle Point's schools: Eagle Point High School, Eagle Point Middle School, Eagle Rock Elementary School, and Hillside Elementary School.

As discussed during the meeting, all of the schools qualify for grant eligibility as they meet the threshold of 40% or more students receiving free or reduced lunches including one school with 74% of its students eligible. Mr. Miller further explained about the grant requiring a minimal 40% match on projects although schools with higher eligibility for students on free or reduced lunches may qualify for a 20% match.

Following the initial presentation, there was a great deal of Council discussion and questions about the potential projects. Council requested a presentation of additional information after the Budget Committee Meeting and having an opportunity to visit the proposed improvement areas. Some of the discussion addressed or reviewed:

- Sidewalk infill, repair, and other options.
- Stevens Road intentionally not selected due to Federal funding requirements.
- Consideration of not infringing on any private property.
- Jackson County's jurisdiction of Reese Creek Road.
- ODOT priorities for selection, and submission of multiple projects.
- School District support, complaints or other information such as injuries or poor road conditions.
- Community Outreach with input from each individual school and community.
- Eagle Point High School - removal of nearby power pole, traffic conflict at Platt and Napa Street.
- Eagle Rock Elementary School – high traffic congestion during mornings and evenings.

- Support for older neighborhoods including the Cinderella Subdivision although higher priority projects are located closer to school premises. Elm Way, Laurel, Sherman, and Tracy Avenue were included in this discussion.

Mr. Miller reported receiving adequate direction to continue the discussion at the next meeting.

5.2 Resolution No. 2020-17. A Resolution authorizing a Cost-of-Living Adjustment to the former City Administrator's Salary.

Melissa Owens, Finance Officer, presented this item, explaining that the Cost-of-Living Adjustment (COLA) had not been completed while the City was engaged in labor negotiations. \$1,700 represented the entire COLA adjustment and payment amount. Councilor Fierke reported the COLA was well deserved, noting that during all reviews, the former City Administrator had come out on top. A brief discussion followed.

Next, Councilor Fierke offered a motion to approve Resolution No. 2020-17, a Resolution authorizing a Cost-of-Living Adjustment to the former City Administrator's Salary. Councilor Walruff seconded the motion. There was no further discussion. Roll call: James Mannenbach, yes; Michael Stanek, yes; Kevin Walruff, yes; Bill Fierke, yes; Bernie Grossman, yes; David Lacombe, yes; and Ruth Jenks, yes. The motion passed unanimously.

6. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Councilor Fierke reminded the Council about quarterly meetings with representatives of School District 9, and discussed setting 6-month goals for the new City Administrator.

Councilor Lacombe reported waiting for the Community Development Commission to be able to meet again.

Councilor Grossman expressed similar sentiments and reported looking forward to the next Community Development Commission meeting.

Councilor Walruff reported on the recent Planning Commission teleconference with the approval of a façade improvement grant for 217 West Main Street.

Mayor Jenks reported receiving information from Jackson County regarding Phase 2 but specifics were not yet known. Mayor Jenks also reported attending a Rogue Valley Metropolitan Planning Organization meeting and working with the 4th of July group to come up with a plan for a community celebration.

There were no other reports.

7. STAFF REPORTS

Mike Upston, Planning Director, provided updates on the Pariani Office Building, Storage Emporium, Local Building Programs, Regional Transportation Planning, and the 2021-2023 Statewide Planning & Land Use Policies. Mayor Jenks initiated a brief discussion regarding the Old Fire Station Property. An update will be forthcoming.

Melissa Owens, Finance Director, discussed the financial report in the Agenda Packet with everything on track for the end of the year including Linn Road and Stevens Road as they had been planned. Financial impacts from the pandemic are not anticipated until later in the year. In closing, Ms. Owens reported on the upcoming availability of the budget document for the meeting scheduled on June 4.

Robert Miller, Public Works Director, reported receiving an intergovernmental agreement for approval at the next Council meeting. It is anticipated that the agreement will result in nearly \$400,000 in funding for the Stevens Road-East Main Street to Robert Trent Jones Boulevard Project. Additional highlights of the week are reported in the Friday Letter.

Police Chief May reported on call volumes continuing to be lower than usual.

Cindy Hughes, City Recorder, reported on the availability of candidate packets for the office of Mayor and three City Council positions. Further, Ms. Hughes reported that Mayor Jenks is eligible to run for three additional consecutive two-year terms, and Council President Stanek and Councilor Mannenbach are eligible to run for their second four-year terms. Councilor Fierke will be finishing his second consecutive four-year term and is term limited out for the time being.

8. INFORMATION

There were no information items.

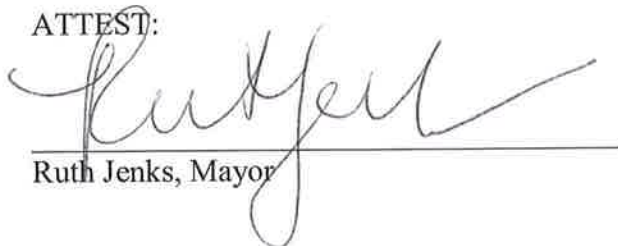
9. ADJOURN

There being no further business, Mayor Jenks closed the meeting at 7:14 p.m.

Respectfully submitted,


Cindy Hughes, City Recorder

ATTEST:


Ruth Jenks, Mayor

City Council - May 26, 2020
Submission No. 1 - Melissa Owens, Finance Dir.

5/26/2020

ADDITIONAL BILLS

Cindy Flynn 5-26-2020

<u>CHECK #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
43251	DUSTIN LAFORD'S TRACTOR SERVICE	PARK MAINTENANCE	\$ 1,985.00
43252	LEONARDO TRUCK & EQUIPMENT REPAIR	VEHICLE MAINT/REPAIR	\$ 651.94
43253	PACIFIC OFFICE AUTOMATION	COPYING AND PRINTING	\$ 134.21
43254	QUADIENT FINANCE USA, INC	POSTAGE	\$ 2,000.00
43255	ROGUE SHRED, LLC	UTILITIES	\$ 38.35
43256	STAPLES ADVANTAGE	SUPPLIES	\$ 47.16
SUBTOTAL			\$ 4,856.66
Regular Bill list			\$ 7,692.20
GRAND TOTAL			\$ 12,548.86