



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

EAGLE POINT CITY COUNCIL
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

FEBRUARY 9, 2016

REGULAR MEETING MINUTES

1. CALL TO ORDER – 7:00 P.M.

Mayor Russell called the meeting to order at 7:00 p.m.

Council Members Present: Bob Russell, Wayne Brown, Ruth Jenks, Bill Fierke (via Skype), Aaron Prunty, and Kathy Sell.

Council Members Absent: Jonathan Bilden.

Staff Members Present: Henry Lawrence, City Administrator; Mark Bartholomew, Acting City Attorney; Robert Miller, Public Works Director; Melissa Owens, Finance Officer; Vern Thompson, Police Chief; Mike Upston, Planning Director; and Cindy Hughes, City Recorder.

Guests: Michael Cavallaro, Executive Director, Rogue Valley Council of Governments; Roger Hansen, Cub Scout Troop No. 103; Suzi Collins, Planning Commissioner; Charlotte Hoppe, Parks and Recreation Commissioner; Millie Wewerka, Budget Committee Member and Planning Commissioner; and members of the public and press.

2. FLAG SALUTE AND INVOCATION

Mayor Russell led the Pledge of Allegiance; and welcomed Roger Hansen with Webelos Scout Troop No. 103 of White City.

3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA

There were no audience questions or comments.

4. PRESENTATIONS

4.1 Rogue Valley Council of Governments (RVCOG) Annual Update - Michael Cavallaro, Executive Director.

Michael Cavallaro, Executive Director of the Rogue Valley Council of Governments (RVCOG), reviewed the annual update (provided in the Agenda Packet) and

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presented a list of professional services provided by RVCOG (Submission No. 1). Mr. Cavallaro explained that approximately 90% of municipalities are served by a Council of Governments. In terms of how they provide services, their fundamental purpose is to facilitate outcomes that improve the regional quality of life. Mr. Cavallaro discussed:

- Organizational Overview.
- Transportation Planning - Eagle Point's high presence in the Rogue Valley Metropolitan Planning Organization (MPO); and New Middle Rogue MPO.
- Land Use Planning - Ad hoc planning group including Eagle Point's Planning Director, Mike Upston.
- Community Development - Assistance with Community Development, Administration and Grant Programs.
- Natural Resources.
- Special Member Services – GIS (Global Information Services); RVCOG's offer of support with reconstruction of the mill i.e. grant writing; and financial services and administration such as the TAP (Talent Ashland Phoenix) Project and Jackson County Library Services.
- Food & Friends - continues to increase the number of meals served and there is not a waiting list. Most individuals are over 80 years old, single females, and living alone. Food & Friends is the only remaining safety check program with high regularity in this region. Eagle Point's contribution of \$12,000 is greatly appreciated as only 2/3 of their funding comes from State and Federal resources.
- Developmental Disabilities Crisis Diversion – RVCOG provides services for six counties to reduce future crisis situations with training for family members or staff. Five individuals assist in this high stress function of the RVCOG.
- Home and Community-Based Care – includes individuals assisted in the Medicaid program.
- Financial Overview – review of past five years of revenues and expenditures.
- Jurisdiction Programs and Projects - Veterans' Administration program limited to 10 veterans. Flexible and even included equine therapy for a patient.
- Oregon Project Independence assists people who are barely over the Medicaid limits. This pilot program for younger disabled individuals includes flexible funding to provide assistance and sometimes helps individuals enter or re-enter into the working force.
- Ageing and Disability Resource Program – provides referral services and options counseling.

Mayor Russell expressed appreciation for the presentation and the list of RVCOG's services.

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Henry Lawrence, City Administrator introduced Mark Bartholomew, Acting City Attorney, and law partner of the City's Attorney, Joseph Kellerman.

5. PUBLIC HEARINGS

There were no public hearings.

6. CONSENT CALENDAR

6.1 Presentation of Regular Meeting Minutes of January 26, 2016.

Mayor Russell announced the Consent Calendar. Councilor Sell moved to approve the Consent Calendar as presented and Councilor Brown seconded the motion. There was no discussion. Roll call: Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; Kathy Sell, aye; Wayne Brown, aye; Bob Russell, aye; and Jonathan Bilden, absent. The motion passed unanimously by those present.

7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

There were no items considered for removal from the Consent Calendar.

8. PRESENTATION OF BILLS TO BE PAID

Mayor Russell asked if there were questions about the bills to be paid. Councilor Sell inquired about the payment for the Judge Stewart House repairs and the possibility of reimbursement from the driver. However, the driver is uninsured and reimbursement is being sought through the courts. There were no further questions. Councilor Jenks moved to approve the Bills to be Paid in the amount of \$45,553.71 and the Additional Bill List (Submission No. 2) in the amount of \$28,388.60. Councilor Prunty seconded the motion. There was no discussion. Roll call: Ruth Jenks, aye; Aaron Prunty, aye; Kathy Sell, aye; Wayne Brown, aye; Bill Fierke, aye; Bob Russell, aye; and Jonathan Bilden, absent. The motion passed unanimously by those present.

9. OLD BUSINESS

There was no Old Business.

10. NEW BUSINESS

10.1 Discussion regarding mitigation of marijuana growing and processing impacts.

Mike Upston, Planning Director, reviewed past discussions with the Council and Planning Commission including a drawing with proposed Home Grown Marijuana Zoning Standards (Submission No. 3). The Planning Commission identified concerns regarding odor, visual aspects, and safety points with exposure to young children being a significant concern. Mr. Upston discussed the City's ability to regulate and referred to the Agenda Statement with a summary of how other municipalities in the area decided to address the issue of marijuana growing. Approaches ranged from holding off on a decision, prohibiting, regulating, and

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limiting to indoor growing. While some cities determined to regulate, it was noted that regulating would be difficult to enforce.

Mr. Upston stated the purpose of the discussion was not to make a staff recommendation but rather to seek Council input. A lengthy discussion ensued about various aspects of regulating home growing of marijuana and its' appropriateness at this time. Attractive nuisance factor, feasibility of enforcement, impact on law enforcement, and concerns about property values were discussed. While there was support of waiting to make a decision, there was also support of making a decision as the growing season is quickly approaching.

Mark Bartholomew, Acting City Attorney, discussed the City's Home Rule authority to regulate. Discussion continued wherein prohibiting outdoor growing was the general direction. Mr. Upston will present a draft Ordinance within the next couple of meetings.

10.2 Discussion regarding the Pavement Management Program.

Robert Miller, Public Works Director, presented an overview of the Pavement Management Program (Submission No. 4). The City is now in the third year of the program and is considering future needs. The pavement was initially evaluated throughout the City and rated into categories of 'Poor' to 'Very Good' with an overall rating of 'Good' at 74% PCI (Pavement Condition Index). Mr. Miller discussed the advantages of being proactive with maintenance as deteriorating pavement becomes more expensive to repair in the long run. A significant portion of the pavement has been maintained over the last three years at a cost of approximately \$1.2M.

Mr. Miller continued with an explanation of the Street Saver Program, partnering with Jackson County and Rogue Valley Sewer Services (RVSS), and there being only a small portion of roads left with low ratings. The next step is to develop future year's programs, starting with a review at the City Council's Special Study Session on February 17. In conclusion, Mr. Miller received high compliments from the Council and likewise he commended the efforts of all staff. Henry Lawrence, City Administrator, added that funding will be discussed at the Special Study Session.

11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Councilor Fierke announced the upcoming School District Board meeting with agenda items including a transportation update, Superintendent's evaluation, and policy issues. Further, Eagle Point High School received a grant from Nike along with 70 other schools in Oregon. Councilor Fierke also reported attending a meeting in Nevada regarding capital projects and water. Last, Councilor Fierke expressed appreciation for another very informative Friday Letter.

There were no other City Council reports.

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12. STAFF REPORTS

Mike Upston, Planning Director, reported on Southern Oregon Regional Economic Development Inc. (SOREDI) establishing quarterly meetings for local municipalities to share insights and collaborate on local issues. With regard to the Planning Commission, Mr. Upston reported on an upcoming public hearing and presented a PUD Map (Submission No. 5) on the property formerly known as the Radar Ridge Property, now Eagle Crest Overlook Subdivision. On a separate note, Mr. Upston reported on the availability of new sign locations at the Airport and reviewed those locations which were depicted in a drawing (Submission No. 6). A brief discussion followed about the effectiveness of the signage and the Economic Development Commission looking into its impact. Mr. Upston concluded that he will let the Airport know the City is not interested in changing locations at this time.

Melissa Owens, Finance Officer, reported progress on a large records destruction project and reorganization efforts in the Archives Room, as well as other efforts described in the Friday Letter. Further, staff is working on a transition to Banner Bank including electronic routing and other banking aspects.

Robert Miller, Public Works Director, reported coordinating with spray park manufacturers to bring that item to the next Council meeting. Additionally, Mr. Miller reported on the actual construction of the Lucas Park Playground.

Vern Thompson, Chief of Police, reported on the Police Department's re-accreditation with the Oregon Alliance Accreditation. With regard to student truancy, Officer Mike Anselmi would like to invite the Council to discuss a Truancy Ordinance. Chief Thompson stated he would bring back statistics about youth problems.

Henry Lawrence, City Administrator, reported plans to review Council Goals as well as Capital Projects for calculating System Development Charges at the upcoming Special Study Session. Last, the tv/video installation in the Council Chambers is scheduled to begin and be completed very soon.


Cindy Hughes, City Recorder, reported on recruitment efforts for the Economic Development Commission, and Parks & Recreation Commission.

13. INFORMATION


14. ADJOURN

There being no further business, Mayor Russell closed the meeting at 8:22 p.m.

Respectfully submitted,


Cindy Hughes, City Recorder

ATTEST:


Robert E. Russell, Mayor