



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

EAGLE POINT PLANNING COMMISSION
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

May 21, 2013

REGULAR MEETING MINUTES

1. **CALL TO ORDER – 7:00 P.M.**

Chairman Collins called the meeting to order at 7:00 p.m.

Commission Members Present: Suzi Collins, Millie Wewerka, Kevin Walruff, Diane Mihocko, Steve Hunter and Council-Liaison Kathy Sell.

Commission Members Absent: Sharon Coupe and Bernard Grossman.

Staff Members Present: Mike Upston, Principal Planner; and Sara Miller, Planning Aide.

Guests: A member of the public.

2. **FLAG SALUTE.**

Commissioner Walruff led the flag salute.

3. **AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA.**

There were no audience questions or comments.

4. **PUBLIC HEARING(S).**

There were no public hearings brought before the commission.

5. **CONSENT CALENDAR.**

5.1 Presentation of Regular Meeting Minutes of April 16, 2013.

5.2 Final Order for PA#12-09 (Quail Point Partition).

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5.3 Final Order for PA#13-01 (Black Rock Coffee).

Chairman Collins announced the Consent Calendar and asked for a motion. Commissioner Hunter moved that the Consent Calendar be approved. Commissioner Walruff seconded the motion. There was no further discussion. Roll call: Suzi Collins, aye; Millie Wewerka, aye; Kevin Walruff, aye; Steve Hunter, aye; Diane Mihocko, aye. The motion passed unanimously.

6. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR.

There were no items considered for removal from the Consent Calendar.

7. UNFINISHED BUSINESS.

There was no unfinished business brought before the commission.

8. NEW BUSINESS.

There was no new business brought before the commission.

9. REPORTS FROM PLANNING COMMISSION MEMBERS.

Commissioner Hunter referenced the Eagle Point Hardware Store approval that was given by the Planning Commission. He noted that during the approval the applicant had requested to place landscape bins in the driveway parallel to Hannon Rd, which the Planning Commission denied out of concern for the safety of customers and out of consideration for future use of the cross access easement. Commissioner Hunter explained that Eagle Point Hardware has ignored the Planning Commission decision and recently placed landscape bins and material in the driveway and cross access easement. He noted that the store is in violation of the project approval that the Planning Commission granted and something should be done. Mike Upston, Principal Planner, noted that staff will research the approval and take appropriate measures.

Commissioner Wewerka referenced the Eagle Point Hardware Store non conformance, and noted that there is also an excess of signage at Carl's Jr. that violates city ordinances. There was discussion of having the Police Department Code Enforcement Officer look into those issues. Mr. Upston will research further.

10. REPORTS FROM STAFF.

- Planning Update.

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Mr. Upston gave the following updates:

- RVTD Transit Study- The report has been completed and published, and is currently being reviewed by City Council.
- Transportation Growth Management- Oregon Department of Transportation (ODOT) has some funds available to enhance transportation systems. It might be possible to obtain grant funding for a pedestrian and bike plan that would provide details on needed improvements in the city. The city would be required to provide an 11 percent match which could include cash and staff time.
- Greenhills Planned Unit Development (PUD)- The newest iteration of the approval request is scheduled to come before the Planning Commission for public hearing in June. The project will require a PUD approval from the Planning Commission and a subsequent Tentative Subdivision approval from City Council.
- 2013/2014 Budget- City staff is deeply involved in the budget process. He gave a brief review of short term and long term planning projects for the last fiscal year. Staff processed 14-15 planning applications over the last fiscal year. Some applications were handled administratively and others were reviewed at the Planning Commission and City Council level. He noted that planning, building, public works and front counter staff assist many planning customers a week.

11. INFORMATION.

11.1 May 2013 City of Eagle Point Newsletter.

The information was presented to the commission and there was no further discussion.

12. ADJOURNMENT.

Chairman Collins announced that the next regular meeting of the Planning Commission is scheduled for June 18, 2013 at 7:00 p.m. in the City Council Chambers.

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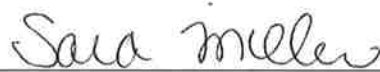
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There was no further business to come before the Eagle Point Planning Commission and Chairman Collins adjourned the meeting at 7:23 p.m.

Respectfully submitted,



Sara Miller, Planning Aide

ATTEST:


Suzi Collins, Chairman