



# City of Eagle Point

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## Neighborhood Enhancement Commission

REGULAR MEETING MINUTES  
AUGUST 1, 2022

1. CALL TO ORDER – 6:00 P.M.

Douglas Detling, Chair, called the meeting to order at 6:00 p.m.

Commission Members Present: Douglas Detling, Jean Jaeger, Wyn Lewis, and Jessica Welch.

Staff Members Present: Aaron Prunty, City Administrator; and Cindy Hughes, City Recorder.

Guests: Dennis Mihocko, President of Eagle Point Parks Foundation; Robert Pinnell, Council Liaison; and members of the public and press.

2. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA.

Dennis Mihocko, President of Eagle Point Parks Foundation, reported the 501 (c)(3) has the sole purpose of raising money for Eagle Point parks and have done so in the past. Although they haven't met for some time due to COVID, Mr. Mihocko reported they are still alive and active.

There were no other audience questions or comments.

3. CONSENT CALENDAR

3.1 Presentation of Regular Meeting Minutes of April 18, 2022.

Chair Detling announced the Consent Calendar. There were no questions or comments. Commissioner Lewis moved to approve the Consent Calendar. Commissioner Welch seconded the motion. There was no discussion following the motion. Roll call: Jean Jaeger, yes; Wyn Lewis, yes; Jessica Welch, yes; and Douglas Detling, yes. The motion passed unanimously.

4. NEW BUSINESS

4.1 Review and establish meeting rules for the Neighborhood Enhancement Commission.

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Aaron Prunty, City Administrator, explained that staff drafted the rules to include comments from the last meeting and basic rules from the Council Rules to meet the needs of the Neighborhood Enhancement Commission. Mr. Prunty noted that the rules could be modified or adopted as presented. The rules specify the commission will meet at least quarterly, begin at 6:00 p.m. and not last longer than 1.5 hours without a vote of the commission. Commissioner Lewis asked about the commission's ability to communicate without breaking rules. Mr. Prunty explained the rules are set by statute to support transparency. Further, there may be opportunities for individuals on the commission to do work or research to report back to the commission. Information may be submitted to Mr. Prunty for consideration at future meetings or to be shared with the commission without deliberations outside of public meetings.

MOTION: Commissioner Lewis motioned to approve the meeting rules for the Neighborhood Enhancement Commission as presented. Commissioner Welch seconded the motion. There was no discussion following the motion. Roll call: Wyn Lewis, yes; Jessica Welch, yes; Jean Jaeger, yes; and Douglas Detling, yes. The motion passed unanimously.

#### 4.2 Review Street Tree List and approve recommendation for the City Council's adoption.

Aaron Prunty, City Administrator, reported Eagle Point has been a Tree City USA city since 1992. As such, this commission serves certain requirements of that program. A recommended street tree list is also necessary. Mike Upston, Eagle Point's Community Development Director, with experience as a landscape architect, helped to identify viable trees for our community and climate. The list had also been vetted through other agencies. Mr. Prunty recommended review, offered to answer specific questions or concerns, and was open to suggestions. It was further noted that the city council will need to approve the recommended street tree list as the city provides the list to contractors and residents. The trees on the list are known to be drought tolerant and the roots are not likely to upheave sidewalks.

A brief discussion followed about consideration to pests such as the ash borer beetle, and whether the list the same as the one the Community Development Commission reviewed several years ago. Mr. Prunty noted the ash borer beetle is recent and would check to make sure about the ash tree on the list. Mr. Prunty also offered to follow up with Mr. Upston about whether the list was the same as presented to the Community Development Commission.

MOTION: Commissioner Lewis motioned to approve the meeting rules for the Neighborhood Enhancement Commission as presented. Commissioner Welch seconded the motion. There was no discussion following the motion. Roll call: Jessica Welch, yes; Jean Jaeger, yes; Wyn Lewis, yes; and Douglas Detling, yes. The motion passed unanimously.

#### 4.3 Discussion – Dog Park.

Commissioner Detling introduced this item as the highest priority of the Council to go forward with. Aaron Prunty, City Administrator, discussed review of the city-owned properties map and ways to identify what makes a good dog park. Mr. Prunty offered consideration to location, amenities, public input, and whether the city has the means to locate a dog park. However, Mr. Prunty turned to the commission to decide the next steps.

Councilor Pinnell suggested the commission talk with vets and dog trainers about dog parks. Discussion followed about location, budget, and necessary amenities. Highlights of the discussion included:

- Three locations were identified (Lucas Park, Highlands Park, and Little Butte Park). Little Butte Park was identified as the best location. Considerations included council goals, proximity to homes and availability of parking, shade, water, and restrooms.

An increase in traffic at Little Butte Park was discussed as a potential positive security impact. Further, Highlands Park was considered as a future location for a second dog park although the park could be ten years out. Chamberlain Park was not selected due to lack of shade and the size of the park thought to be too small.

- Suggestions included fencing of separate areas for large and small dogs, and an agility training area. as well as proximity away from homes, small children, and areas used for soccer or other activities that require larger spaces. Area could be sloped.
- \$30,000 budgeted.
- Development of park in phases as the budget allows.
- Outreach to cities with established dog parks. Commissioner Detling to contact Medford.
- Commissioner Lewis reported meeting with a group of dog lovers who are willing to help and raise money.
- Liability - recreational immunity for cities and counties providing free recreation.
- Staff to research availability of water and provide topographical map.
- Commissioners to summarize what they learn and submit to staff for use in a future agenda statement.

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4.4 Parks Master Plan Update.

Aaron Prunty, City Administrator, reported the council requested the commission to work on a parks master plan in addition to the dog park. A consultant proposal from the University of Oregon's professor led, graduate level student group, will be presented at the next council meeting. If approved, the commission will serve as the conduit in development of the master plan with the student group. October is the next possible meeting that the group could meet with the commission. Public input, townhalls and surveys are anticipated over the next year. The U of O program has created parks master plans for several cities throughout the state and they provide quality work that is usually less costly than most consultants.

Commissioner Pinnell expressed desire for the commission to meet more frequently, possibly once a month for a while. Mr. Prunty agreed that it makes sense while there is work for the group to discuss. September 12<sup>th</sup> was identified as the next meeting date with focus on a list of absolutes for development at Little Butte Park. Mr. Prunty encouraged the commission to send their ideas or suggestions to him.

5. ADJOURN

There being no further business, Chair Detling closed the meeting at 7:00 p.m.

Respectfully submitted,

  
Cindy Hughes, City Recorder

ATTEST:

  
Douglas Detling, Chair