



City of Eagle Point

City Council

REGULAR MEETING MINUTES
SEPTEMBER 10, 2019

1. CALL TO ORDER – 6:00 P.M.

Mayor Jenks called the meeting to order at 6:00 p.m. in the Council Chambers.

Council Members Present: Ruth Jenks, Bill Fierke, Bernie Grossman, David Lacombe, James Mannenbach, Michael Stanek, and Kevin Walruff.

Staff Members Present: Henry Lawrence, City Administrator; Sgt. Dustin LaFord, Police Department; Robert Miller, Public Works Director; Souvanny Miller, City Attorney; Melissa Owens, Finance Director; Mike Upston, Planning Director; and Cindy Hughes, City Recorder.

Guests: Bob Pinnell, President, Eagle Point and Upper Rogue Chamber of Commerce, Sue Kupillas, Chair, Butte Creek Mill Foundation; Jerry Close, Planning Commissioner; Suzi Collins, Planning Commissioner; Eric Gunn, Budget Committee Member; Wyn Lewis, Community Development Commissioner; Millie Wewerka, Budget Committee Member and Planning Commissioner; and members of the public and press.

2. FLAG SALUTE AND INVOCATION

Mayor Jenks led the Pledge of Allegiance and James Mannenbach offered the invocation. Afterwards, Mayor Jenks welcomed everyone and made a reminder about quieting cell phones.

3. AUDIENCE QUESTIONS/COMMENTS CONCERNING ITEMS NOT ON AGENDA

Bob Pinnell, Eagle Point resident, business owner, and President of the Chamber of Commerce, reported on the upcoming Shōwa Japan trip with the student selection to be made by November 1st. Mr. Pinnell provided a supporting flyer with an application and questionnaire report from students (Submission No. 1). Last, Mr. Pinnell applauded Robert Miller, Public Works Director, and everyone for their hard work on Linn Road. There were no other audience questions or comments.

4. PRESENTATIONS

4.1 Discussion and update by the Butte Creek Mill Foundation.

Henry Lawrence, City Administrator, provided an overview of the Summary Explanation from the related Agenda Statement and its attachments, available online at the City's website. Mr. Lawrence explained that the City is serving as the fiscal agent for a \$200,000 grant from the State. As such, the City is required to make certain certifications concerning compliance with the terms of the Agreement. After

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that is completed, the City will apply for the funds from the State to reimburse funds to the Foundation. Mr. Lawrence clarified the discussion is to ensure the Council is comfortable with issuing a reimbursement check. The City is satisfied with the invoices to the Foundation by Adroit Construction and the Foundation's cancelled checks showing at least \$200,000 has been paid. Mr. Lawrence explained that the City needs to make sure the Foundation is in compliance with the terms of the Subgrant and Agreement from the State. Melissa Owens, Finance Officer, reported the State has reviewed the invoices and checks, and is comfortable with that. However, the City has to attest that it can verify the Mill can be operational for a period of 10 years.

Sue Kupillas, Chair of the Butte Creek Mill Foundation, introduced herself, along with Kim Jones - Board Member, Dan Horton - Project Architect, as well as Melissa "MJ" Jones-Hanscom - Project Manager. Ms. Kupillas spoke of the Foundation's challenges amongst criticism as well as positive feedback, noting the last resignation from the Board was in January 2018. She also reported meeting with Henry Lawrence, City Administrator, and Melissa Owens, Finance Director, complimented both staff members, citing a careful review of the contracts and hoping to have a good understanding. She then spoke about it being one thing to build a new building and another to replicate an old building.

Next, Ms. Kupillas explained they were at the meeting to discuss the agreements. With the donation from the City of \$100,000, Ms. Kupillas reported the Foundation felt it should have been reporting back all along. Ms. Kupillas provided the Council with a more complete Operations Plan (Submission No. 2), noting she had experienced computer difficulties and could not provide it earlier. She also mentioned making some corrections.

Ms. Kupillas went on to discuss the following regarding the Foundation:

- Newest Board Member, Chuck Schwyn, retired CPA from Deloitte, is helping pull together the Foundation's financial records and working on a budget for the future.
- Two Southern Oregon University (SOU) Business Professors volunteering their time to help the Foundation on a business plan, although they already have one.
- Regulations about the Foundation's non-profit status include a requirement to have 50% of their profits be Mission driven.
- The Foundation's next meeting is scheduled on October 4th including the SOU Professors with plans to work on the budget. Ms. Kupillas felt like there would be no objection by the Board for a Council member to attend this meeting although it may be a long meeting.
- Operations Plan - the Foundation felt some of the earlier numbers may be unrealistic, and adjustments were made lowering the annual revenue projections to \$420,000.
- The City was added to the Foundation's insurance policy as an additional insured with the certificate forthcoming.
- All subs are licensed, bonded and insured, with work passing inspection by the City.

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- The Mill's historic designation is within the State Historic Preservation Office's guidelines as detailed in a letter by architectural historian, George Kramer. Ms. Kupillas added that the Foundation had consulted with the State Historic Preservation Office to ensure they were within the guidelines and felt confident they would keep the historic designation
- Partnerships – Plans were reported for the Foundation to develop partnerships with regard to the Mill including a community room, interpretive center, and exhibit room. School Superintendent Rickert was reported to have interest in being part of developing the curriculum. Additionally, the Cow Creek Tribe, with its history of being in this area, gave a substantial grant toward the interpretive center and building construction. There are also plans to work with the Cow Creek Tribe to develop curriculum about the Native Americans. Last, the Foundation is partnering with the Eagle Point Library about signing up for tours of the Mill, open to the public on Thursdays at 4:00 p.m. Ms. Kupillas also reported discussions about high school internships, senior projects researching history, SOU Honors College Director discussing research projects, and the possibility of internships for the Mill.
- The Foundation's Mission: Preserve heritage, build community, and to protect and improve the environment.
- Most recent grant received from the Oregon Cultural Trust for approximately \$26,000.

Mayor Jenks expressed appreciation to Ms. Kupillas and others with the Foundation. Mayor Jenks then discussed moving forward by looking at what has happened in the past, noting the contract signed in December had performance requirements. Mayor Jenks further discussed the March finish date, insurance requirements, and compliance with the terms of the contract. Mayor Jenks went on to describe a worst-case scenario that the State could come back to the City for the proposed \$200,000 reimbursement from the State, something the Council cannot roll the dice on.

Discussion continued wherein:

- Melissa Owens, Finance Director, reported on an extension of the completion deadline by the State to August 15 (2019), but that the State assured her they would be willing to grant another extension to July 2020, but that it would be a final extension. Later in the meeting, Councilor Lacombe noted the extensions had been his biggest concern.
- Ms. Kupillas reported on the Foundation's total projected construction cost of \$2,444,000 with the mortgage thereafter being reduced from \$136,000 to \$130,000, but today's numbers are as good as they can provide. Ms. Kupillas added that \$2.5M was thought to be adequate to cover construction.
 - Construction estimates were reported to come in three times higher than anticipated.
 - Enclosure of the Mill was started without all of the funding in order to prevent losses, and the donation by the City was critical in doing that.
- With regard to the Operating Budget, Ms. Kupillas reported they had spoken to Robert Russell about the Mill's budget but there was no way to verify the

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numbers as the paperwork had burned in the fire. Further, Ms. Kupillas reported the original \$650,000 projected budget was optimistic and pared it down to \$420,000, but thought the first amount may have included the antique store. However, they are continuing to refine the numbers with the assistance of one former employee (the miller).

- Certified Payroll records were discussed. Mr. Lawrence reported the Bureau of Labor and Industries (BOLI) had exempted this project for prevailing wages. However, Ms. Owens noted that at the time BOLI had written the letter, the exemption was based upon certain circumstances but if the circumstances changed then the requirements could change. Ms. Kupillas also noted they were aware of the financial triggers that could cause the project to be subject to BOLI and had purposefully not requested that type of funding. Councilor Fierke added that he thought the BOLI requirement could still be there.
- With regard to the State grant requirements of contractor's being licensed, bonded, and insured, Ms. Kupillas reported they are currently using a project manager on the project that is not licensed, bonded, and insured. However, the project manager's role is to schedule contractors that are licensed, bonded, and insured, with each designing their piece and building to those standards. Ms. Kupillas stated that for the period up to March 30, Adroit was licensed, bonded, and insured.
- There was a brief inquiry and discussion about whether or not funds had been set aside for a pending lawsuit. Ms. Kupillas reported they had an estimate but she could not talk about the lawsuit although she thought they would settle reasonably and had money to do that.
- Council President Stanek discussed being passionate about this project and having had high hopes. However, he noted concern about how the Foundation got to where it is after in the beginning being surrounded with all of the right people that have now left. Council President Stanek further stated concerns about the future of the Foundation, how it seemed to fall apart, and whether it had been completely honest, transparent, and cooperative with the City, Council, and people that placed their trust in the Foundation to complete the task on time. Ms. Kupillas responded that they had worked very hard to meet the requirements and understood the perception about people walking away. Further, the lawsuit put them in a precarious position. However, she reported that Adroit did not walk away and had to correct over \$50,000 in repairs when they took over. Ms. Kupillas reported on Adroit's cost to the Foundation for overhead of \$1,350 daily to just be on the site, and that the Foundation figured they just needed someone to make sure everyone showed up and did their job without that cost. Ms. Kupillas added that Adroit had been fabulous and had said they loved working on the project.
- Ms. Kupillas discussed the selection of the Project Manager, Melissa MJ Jones, with a background including a Bachelor of Science Degree from Southern Oregon University, experience in construction from the ground up, being a member of various community/business groups, and having worked with non-profits. It was noted that MJ has been in construction all of her career, has since done a phenomenal job on the Mill, and has picked up on mistakes that others haven't.
- Ms. Kupillas responded to inquiries regarding the number of Foundation members that had resigned as well as the current members. Ms. Kupillas reported one

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person leaving since January 2018, and the current members being: Jonathan Bilden, Leon Sherman, Kim Jones, Chuck Schwyn, and herself. It was noted that Mr. Bilden had submitted a resignation but Ms. Kupillas reported he was a voting member and had agreed to stay on for now. With regard to an explanation of why previous members resigned, Ms. Kupillas stated it was for a variety reasons such as long meetings, controversy, tough decisions, and not having enough time to serve.

- With regard to the Advisory Board, Ms. Kupillas reported only one member resigning, Bob Russell. Ms. Kupillas reported the Foundation had not reached the point of asking advice from the Advisory Board as they had been busy trying to keep the project going.

Mayor Jenks discussed the City's risk and the Foundation's burden to provide information to the Council. Mayor Jenks further requested the Foundation to provide a detailed fundraising plan, grant application report with the status of each application, and a traditional type of accounting report with expenses, revenues, and an ending balance. Ms. Kupillas discussed there being no guarantees and talked about leaps of faith, but reported she was glad to come back every month. Mayor Jenks offered to meet with Ms. Kupillas privately to work together to ensure the Council receives the appropriate reporting with a target date, phases, and associated costs included in the Foundation reporting.

There was additional discussion about media reports, a report made during the July Chamber of Commerce meeting, the Foundation's bridge loan with People's Bank, insurance requirements, appreciation for the Foundation keeping costs down, water rights and costs as well as an arrangement for water access by a small irrigation district of homeowners accessing water through the Mill property. Mayor Jenks went on to discuss angst in the community, lack of transparency, performance in terms of delivery, conflicts of interest, and the need to secure water rights. Ms. Jones noted she is not the attorney for the Foundation; however, she discussed water rights and expressed hopes that Mr. Russell would be willing to donate water rights.

Upon further questioning, Ms. Jones explained about the hiring process and reported that her sister came to mind for the position because of her experience and qualifications. Ms. Jones reported signing a conflict waiver and abstaining from voting on funding or decision making related to her sister's employment, noting there had been a lot of conflict waivers due to the nature of the small town. A brief discussion followed about contractors and the Foundation's authority to hire anyone they desire.

In addition to the previous requests, Councilor Fierke requested a list of the Board Members with a few sentences about their backgrounds. He also requested assurance that D9 Students would not be charged and Ms. Kupillas agreed. Councilor Fierke further requested assurances that the grounds and facilities could be used by the City and Chamber as prior to the fire. Ms. Kupillas responded that would be their intention to have community events, although she could not guarantee they would all want to be involved. Councilor Fierke noted the Foundation's agreement to meet

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with representatives of the Council and to sign a Memorandum of Understanding as agreed to in a letter of July 3, 2018. Ms. Kupillas agreed to do that.

Commissioner Grossman initiated discussion about the number of grant writers. Ms. Kupillas reported there currently being one, an independent business owner, located in Arizona that charges for time spent on grant application and tracking. A brief discussion followed about a previous grant writer.

Council President Stanek asked Ms. Kupillas about her role as Chairman in which she responded about the non-profit position being meant as a stopgap. Ms. Kupillas further responded about an oversight in the contract that wasn't recognized. Council President Stanek expressed concern about the contract and the project falling apart. Ms. Kupillas noted there is a dedicated group, raising money, and that the project is not falling apart, and further offered assurances. Council President Stanek continued with discussion about the Foundation falling short of its goals and how the Council had caught a lot of flack for putting trust in the Foundation and making the \$100,000 donation. Again, Ms. Kupillas reported on the bids coming in at three times as much and it not being their fault, as well as the Foundation being transparent without secrets. Council President Stanek further inquired about whether or not the Board meetings were open to the public. However, Ms. Kupillas again offered for a Council person to attend other than Executive Session, and concluded she is willing to attend the Council meetings monthly. Discussion continued about the business plan being scaled back.

Mayor Jenks reported looking forward to monthly updates, and Ms. Kupillas noted the questions were good questions. Mayor Jenks asked the Council to send a list to Henry Lawrence about any additional requests for the Council to make the next step.

Last, Mayor Jenks received the Council's concurrence of allowing public comment. Ms. Kupillas requested comment to be focused on the rebuilding of the Mill.

Bob Pinnell of Eagle Point noted some questions were answered but reported when he was in retail, he could tell how much retail was needed to make his revenue goals. He further discussed the bridge fund, there needing to be an amount budgeted for water rights, and wanting to know what the grant writer is being paid as well as what had been done to raise money. Mr. Pinnell spoke about being very passionate about the Mill and that fund raising began in the community within two days of the Mill burning. He spoke about his community involvement and a great many people having served alongside him in one capacity or another. Mr. Pinnell went on to express concern about the answer given about the person hanging doors and the City not being included as an additional insured. Mr. Pinnell talked about the Mill being a community center, not a building. He also addressed Ms. Kupillas as the leader of the Foundation, at which point Mayor Jenks requested input be directed to the Chair, and he concluded his comments.

Foundation Board Member Kim Jones noted they have had insurance during the entire time.

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Don Blaser, formerly on the Foundation Board, stated his belief that the Mill would be built. While he acknowledged an article in the news about volunteers leaving, he expressed most concern about how the Mill will generate enough income. An example of a successful mill was the old grist mill at Pigeon Forge, Tennessee. He also commented about experiences with micromanagement while he was on the Foundation Board, and the loss of community involvement.

Mayor Jenks concluded that if the Council had specific requests for additional information that it would be made through the City Administrator.

At 7:56 p.m., Mayor Jenks recessed the meeting for a short break and reconvened at 8:05 p.m.

5. PUBLIC HEARINGS

- 5.1 Public hearing to consider the Planning Commission's recommendation to annex the property at 92 Hidden Valley Drive, Tax Assessors Map 361W10BC Lot 500 and assign it a zoning designation of R-1-8.

Mayor Jenks announced the Public Hearing had been advertised and all legal notifications were made in compliance with state and local laws. Mayor Jenks went on to explain that in addition to a presentation from Staff, all persons interested in offering testimony would be allowed to speak at the appropriate time.

At 8:06 p.m., Mayor Jenks opened the Public Hearing to consider the Planning Commission's recommendation to annex the property at 92 Hidden Valley Drive, Tax Assessors Map 361W10BC Lot 500 and assign it a zoning designation of R-1-8.

Mike Upston, Planning Director, noted it was coincidental that two items were on the agenda for properties on Hidden Valley Drive, but public comment had been provided on this project including a letter from the Fair Housing Council of Oregon about density (Submission No. 3). Mr. Upston explained a zoning designation of R-1-8 (SF Residential) is proposed for the property consistent with its Comprehensive Plan designation and the surrounding established zoning. A separate application for a residential subdivision is expected in the future. The applicant, Clark Stevens, was also in the audience to answer questions. Mr. Upston presented an overhead presentation (Submission No. 4) with maps showing the proposed 2.94 acre parcel for annexation. Further, Mr. Upston reported providing notification to nearby property owners and another public comment with regard to concerns about growth, traffic, and noise. Mr. Upston recommended approval of the annexation.

There were no questions for Mr. Upston at that time and Mayor Jenks offered to receive public testimony in favor of the proposal. Clark Stevens with Richard Stevens & Associates of Medford, representing the applicant, testified in support of the requested zoning of R-1-8, noting it meets criteria in Oregon Revised Statutes and the City's Ordinances, and addresses public facilities. Mr. Stevens further reported he does not believe that Goal 10 as discussed in the Fair Housing letter applies. Further, that the General Land Use Plan Map (GLUP) does not apply. Mr. Upston concurred with the analysis, stating this application is a simple annexation.

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There being no further testimony in favor of the proposal, Mayor Jenks offered to receive testimony in opposition of the proposal. Melva Huffman of Eagle Point came forward, noting she is not really in opposition but concerned with the amount of additional traffic that will be generated with this property and the other developments on Hidden Valley and Alta Vista. Ms. Huffman requested consideration of a stop light at Alta Vista and Shasta Avenue to accommodate the additional traffic. Council President Stanek asked about traffic improvements, and Mr. Upston deferred the question to Robert Miller, Public Works Director. Attorney Miller clarified that Mr. Miller's response would not be part of the consideration for the annexation. Mr. Miller reported on general traffic studies by Southern Oregon Transportation, with their recommendation of a left turn lane which would provide a vehicle refuge as the first order of improvement. Mr. Miller further stated he would propose a project for the next budget year, which would be System Development Charge (SDC) eligible.

Councilor Walruff asked Ms. Huffman about the increase in traffic being due to Stevens Road. Ms. Huffman responded that it was due to the additional housing in the area and everyone wanting to go out of Eagle Point on Hidden Valley. Mayor Jenks reported being part of the backup, and noted a hill and curve on Alta Vista that reduces the line of sight.

Mayor Jenks offered to receive additional public testimony but there was no public comment, questions, or final comments.

Mayor Jenks closed the Public Hearing at 8:23 p.m.

Next, Mayor Jenks reported that the related Ordinance No. 2019-05 was scheduled later in the Agenda; however, there having been no objection to changing the order of business, Mayor Jenks asked to discuss and deliberate the proposed Ordinance No. 2019-05.

There being no discussion, Mayor Jenks asked for a motion to adopt Ordinance No. 2019-05. Councilor Fierke made a motion to adopt Ordinance No. 2019-05, an Ordinance providing for annexation and assignment of zoning for the property at 92 Hidden Valley Drive, Tax Assessors Map 361W10BC, Lot 500. Councilor Lacombe seconded the motion. There was no discussion following the motion. Roll call: Bernie Grossman, yes; David Lacombe, yes; James Mannenbach, yes; Michael Stanek, yes; Kevin Walruff, yes; Bill Fierke, yes; and Ruth Jenks, yes. The motion passed unanimously.

6. CONSENT CALENDAR

6.1 Presentation of Regular Meeting Minutes of August 27, 2019.

Mayor Jenks announced the Consent Calendar. Cindy Hughes, City Recorder, proposed a revision to the Minutes under Item No. 3, striking the words ~~Shasta Avenue going towards~~ so that the Minutes reflect the traffic signals are on Alta Vista. There were no other questions or comments. Councilor Grossman moved to approve

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the Consent Calendar as amended, and Councilor Fierke seconded the motion. There was no discussion following the motion. Roll call: Kevin Walruff, yes; Bill Fierke, yes; Bernie Grossman, yes; David Lacombe, yes; James Mannenbach, yes; Michael Stanek, yes; Kevin Walruff, yes; and Ruth Jenks, yes. The motion passed unanimously.

7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

There were no items considered for removal from the Consent Calendar.

8. PRESENTATION OF BILLS TO BE PAID

Mayor Jenks asked if there were questions about the bills to be paid including the Additional Bill List. Councilor Lacombe inquired about the payments to Pauly, Rogers and Co. as well as the payments to Ultrablock with one being on the Regular Bill List and the other on the Additional Bill List. Melissa Owens, Finance Director, reported on the payment to Pauly, Rogers and Co. as being payment for the annual audit. Robert Miller, Public Works Director, reported there being two separate bills and anticipated there will be more to follow from that company. There being no further questions, Councilor Lacombe moved to approve the Bills to be Paid in the amount of \$152,564.57 and the Additional Bill List of \$32,655.99 for a Grand Total of \$185,220.56 (Submission No. 5). Councilor Mannenbach seconded the motion. There was no discussion. Roll call: Bill Fierke, yes; Bernie Grossman, yes; David Lacombe, yes; James Mannenbach, yes; Michael Stanek, yes; Kevin Walruff, yes; and Ruth Jenks, yes. The motion passed unanimously.

9. OLD BUSINESS

There was no old business.

10. NEW BUSINESS

10.1 Ordinance No. 2019-05. An Ordinance providing for annexation and assignment of zoning for the property at 92 Hidden Valley Drive, Tax Assessors Map 361W10BC, Lot 500.

This item was discussed and deliberated after the Public Hearing listed as Item No. 5.1.

10.2 Resolution No. 2019-34. A Resolution authorizing the City Administrator to execute a Statutory Bargain and Sale Deed accepting a donation of land from Foresite, LLC, and incorporate the property into the City's right-of-way along Hidden Valley Drive.

Mike Upston, Planning Director, made presentation (Submission No. 6) to the Council, explaining the property is located directly across the street from the property with the Public Hearing. It is for private property that Reny Townsend currently owns and pays taxes on, and has offered to the City at no cost. Mr. Upston reported the property would be useful for the City to have as a right of way and includes curb, gutter, and sidewalk already completed.

Discussion ensued about the responsibility of landscaping and whether or not the City is prepared to take on additional maintenance. Robert Miller, Public Works Director,

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reported there could be maintenance agreements with the adjacent homeowners for the care of landscaping. Mr. Upston noted there may be other remnant pieces coming up in the future. A brief discussion followed about maintenance of the proposed land donation, which resulted in the Council agreeing to table this item and while staff works on the maintenance agreements.

11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Councilor Fierke reported on the School District receiving five applications for the Budget Committee. With regard to the Medford Water Commission, Councilor Fierke inquired about the current relationship which Henry Lawrence, City Administrator, reported to be an outstanding and close relationship.

Councilor Grossman discussed a visual blockage from trees on Alta Vista but they had been trimmed and put right. However, audience member Eric Gunn interjected about a speed limit sign still being obscure. While Robert Miller, Public Works Director, reported that the sign would be remedied, Henry Lawrence, City Administrator explained about work crews being inundated with water breaks.

Council President Stanek commended Robert Miller, Public Works Director and Mike Upston, Planning Director, for their work on Linn Road, adding that it looks wonderful and the project went really well. Other than that, Mr. Pinnell had provided information about the upcoming student visit to Shōwa. Student selection is anticipated by November 1st with fundraising beginning right after the selection. Later, Council President Stanek added there will be an informational meeting regarding the Showa visit on September 25 in the Ashpole Community Center.

Mayor Jenks added that with regard to the Linn Road Project, Melissa Owens, Finance Director, was an unsung hero for the Finance Department's role. Henry Lawrence, City Administrator, added that the front office had provided updates and handled phone calls on the project. Mayor Jenks reported attending a Safe Routes to Schools meeting to produce a plan. In addition to staff time, it was noted that public involvement and the School District's support will be required. Next, Mayor Jenks prompted Robert Miller, Public Works Director, for an update about the water leak on Robert Trent Jones Boulevard. He reported finding what they believed was a band on an old wooden pipe. The road will be backfilled to at least get it back to a drivable condition and then be paved.

Councilor Mannenbach reported attending the Southern Oregon Regional Economic Development Inc. (SOREDI) meeting earlier in the day. Councilor Mannenbach provided an update about SOREDI having lent over \$20M in the region which allowed for over 2,200 jobs, with approximately 1,000 created and 1,200 supported. Additionally, White City is on the short list for relocation of a fabrication business that will offer 150 jobs. Another clean energy firm is also considering this area.

Councilor Walruff reported attending a jail meeting at the Medford Police Department with Judges making presentations and various agencies and organizations in attendance. Councilor Walruff noted that the media has not taken on the story but there is a strong intention to put the jail with mental health services and other adjustments with more backing on the May ballot. In addition, Councilor Walruff reported on the need to get voters to

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understand the necessity and that unless you've been victim of a crime you're not seeing it. He further reported there only being 6 individuals currently serving sentences at the jail, and lack jail space making it difficult for judges to sentence for crimes.

Mayor Jenks announced the upcoming ACCESS Mayors United fundraising event in October. In Eagle Point, ACCESS serves 10,000 meals and it is supported with 13,000 volunteer hours. Audience member Suzi Collins added that the Senior Center provides 800 meals monthly.

12. STAFF REPORTS

Mike Upston, Planning Director, reported on the State Bank Building, Hyer Property, and Phase 16 of the Golf Community. Another annexation along Highway 62 is anticipated at an upcoming Planning Commission meeting as well as a new subdivision on Alta Vista where an old barn is located.

Melissa Owens, Finance Director, reported on a scheduled compliance review with the United States Department of Agriculture (USDA) regarding a past reservoir project. There is also a compliance review scheduled regarding the State grant for the Mill, mostly having to do with how the City operates, and the City's accounting program and procedures. Ms. Owens further reported on the most recent audit being submitted to the State, and the auditors scheduled at the City during the first week of November. Ms. Owens concluded, noting everything else is in Friday Letter.

Robert Miller, Public Works Director, reported attending the Rogue Valley Area Commission on Transportation (RVACT) meeting earlier in the day which was focused on safety. It was notable that there were approximately 40 people in attendance from agencies within Jackson and Josephine Counties without grants being on the table. Mr. Miller further reported on Cartegraph work with data gathering taking place within the City. The Safe Routes to School Program was also reported to be time intensive for the City. Last, water rights will be presented to the Council in the near future.

Police Sgt. LaFord reported on schools being back in session with traffic enforcement and child safety being a huge priority. Additional enforcement continues along Robert Trent Jones Boulevard.

Souvanny Miller, City Attorney, reported she is continuing to work on solutions with regard to the lottery businesses.

There were no other staff reports.

13. INFORMATION

There were no information items for discussion.

At 9:04 p.m., Mayor Jenks recessed the meeting.

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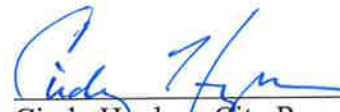
14. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(i), To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

At 9:11 p.m., Mayor Jenks opened the Executive Session pursuant to ORS 192.660(2)(i) and closed the Executive Session at 9:41 p.m.

15. ADJOURN

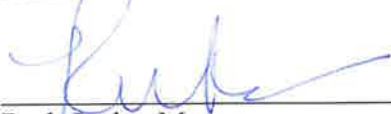
There being no further business, Mayor Jenks closed the meeting at 9:42 p.m.

Respectfully submitted,



Cindy Hughes, City Recorder

ATTEST:



Ruth Jenks, Mayor