



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

EAGLE POINT CITY COUNCIL
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

JULY 26, 2016

REGULAR MEETING MINUTES

1. CALL TO ORDER – 7:00 P.M.

Mayor Russell called the meeting to order at 7:00 p.m.

Council Members Present: Bob Russell, Jonathan Bilden, Wayne Brown, Bill Fierke, Ruth Jenks; Aaron Prunty, and Kathy Sell.

Staff Members Present: Henry Lawrence, City Administrator; Joseph Kellerman, City Attorney; Robert Miller, Public Works Director; Melissa Owens, Finance Officer; Vern Thompson, Police Chief; and Cindy Hughes, City Recorder.

Guests: Colleen Roberts, Jackson County Commissioner; Fire Chief Dan Petersen and Chaplain Lorin Myers, Jackson County Fire District 3; Suzi Collins, Planning Commissioner; Wyn Lewis, Parks and Recreation Commissioner; Millie Wewerka, Budget Committee Member and Planning Commissioner; Jerry Zieman, Budget Committee Member; and members of the public and press.

2. FLAG SALUTE AND INVOCATION

Mayor Russell led the Pledge of Allegiance; and Chaplain Myers offered an invocation.

3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA

Eagle Point Parks and Recreation Commissioner Wyn Lewis presented a proposal (Submission No. 1) on behalf of the Eagle Point Parks Foundation, to sponsor a grand opening celebration at Lucas Park on Saturday, October 1. It is anticipated that the proposed event will include live music, wine tasting, food vendors, and a silent auction table. Potential funds raised will be used toward future Parks projects. Discussion ensued and there was no objection stated to holding the requested event. It was clarified though that appropriate procedures will be taken in order to conduct a wine tasting event.

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4. PRESENTATIONS

- 4.1 Presentation of Service Award to Cordy Johnson for 27 Years of Service with the City of Eagle Point.

On behalf of the City, Mayor Russell presented Cordy Johnson with a service award in recognition of 27 Years of Service with the City of Eagle Point. Henry Lawrence, City Administrator, expressed appreciation to Cordy Johnson and the entire Public Works Department for their hard work and doing a terrific job.

- 4.2 Presentation of Jackson County Fire District 3 Mid-Year Performance Report – Fire Chief Dan Petersen

Fire Chief Dan Petersen presented the Mid-Year Performance Report (Submission No. 2) and reported that 37 of the 68 action items have been completed with the Pulse Point notification system near completion. Fire Chief Petersen noted that their strategic plan is available on their website. Two highlights of the presentation included drone deployment and a commercial fire. Drone deployment is being implemented which provides a new vantage point in fighting fires, and in rescue operations such as the recent one with a puppy. In June, a commercial fire occurred which required the Southern Oregon Regional HAZMAT Team 8 to be activated. Extensive removal of contaminated products was required and firefighters were decontaminated prior to release from the scene. All response time goals for the Eagle Point area were exceeded or met. Fire Chief Petersen concluded the presentation with an introduction of fire fighting staff at the meeting. A brief discussion followed about chemical lists for businesses.

- 4.3 Presentation regarding a proposal to provide branding services to the City of Eagle Point - Paradux Media Group

Mayor Russell welcomed Mike Frey and Tisha Oehmen of Paradux Media Group. Mr. Frey and Ms. Oehmen, both citizens and business owners in Eagle Point, made a presentation about the benefits of creating a brand for the City of Eagle Point (Submission No. 3). A successful brand establishes a consistent and intentional message to create a solid identity for a business, government, or other entity. Paradux Media Group explained about creating a personality/brand to promote and represent the City in a very positive manner.

Discussion followed about multiple points including:

- Measuring results
- Cost estimate of approximately \$16,000
- Establishing core values for the City
- Local competitors for branding services
- Branding time line of approximately six months
- Recommendation by the Economic Development Commission.

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5. PUBLIC HEARINGS

There were no public hearings.

6. CONSENT CALENDAR

6.1 Presentation of Regular Meeting Minutes of July 12, 2016.

Mayor Russell announced the Consent Calendar. There were no questions or comments. Council President Bilden moved to approve the Consent Calendar as presented and Councilor Fierke seconded the motion. There was no discussion. Roll call: Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; Kathy Sell, aye; and Bob Russell, aye. The motion passed unanimously.

7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

There were no items considered for removal from the Consent Calendar.

8. PRESENTATION OF BILLS TO BE PAID

Mayor Russell asked if there were questions about the bills to be paid including the additional bills list. There being no questions, Council President Bilden moved to approve the Bills to be Paid in the amount of \$133,371.76 and the Additional Bills List in the amount of \$24,149.34 (Submission No. 4). Councilor Jenks seconded the motion. There was no discussion. Roll call: Wayne Brown, aye; Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; Kathy Sell, aye; Jonathan Bilden, aye; and Bob Russell, aye. The motion passed unanimously.

9. OLD BUSINESS

There was no Old Business.

10. NEW BUSINESS

10.1 Resolution No. 2016-32. A Resolution authorizing the City to negotiate with Vitus Construction to value engineer the Mattie Brown Shade Structure.

Robert Miller, Public Works Director, explained that the proposed project matches the style of the nearby Centennial Plaza. The project had been appropriately advertised, and the bidding deadline had also been extended but there was only one bid. Vitus Construction provided a base bid of \$54,000, not including sidewalks and other specification. Staff requested to value engineer the project to bring the project within the budgeted amount of \$60,000. Value Engineering allows the City to legally negotiate aspects of the project that can be reduced, etc. Discussion ensued in support of the design similar to Centennial Plaza. Regardless of negotiation results, staff will make a formal recommendation in the near future.

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Councilor Prunty offered a motion to approve Resolution No. 2016-32, a Resolution authorizing the City to negotiate with Vitus Construction to value engineer the Mattie Brown Shade Structure. Councilor Jenks seconded the motion. There was no discussion. Roll call: Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; and Bob Russell, aye. The motion passed unanimously.

11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Councilor Fierke reported on the School District 9 appointment of Dianne Mihocko as Chair and Anita Lundberg as Vice Chair. Additionally, Councilor Fierke reported plans to work on the City Administrator's evaluation. Councilors Fierke, Bilden and Prunty will assist in the process and Mayor Russell suggested using the same format as past years.

Councilor Prunty reported on a recent Parks and Recreation Commission meeting wherein they received an update on Park projects and learned about the Eagle Point Parks Foundation wanting to hold a grand opening for Lucas Park.

Councilor Brown reported on classes to comply with upcoming new regulations for water runoff of new homes which may present major obstacles.

Councilor Sell enthusiastically announced she is going to be grandmother again.

Mayor Russell reported it was nice to see Eagle Point's signs on Interstate 5. Mayor Russell also reported attending the Oregon Mayor's Association meeting in Lincoln City. There were approximately 80 mayors in attendance and 26 state agency directors on hand to talk with mayors about anything they chose. Emergency Preparedness and the Cascadia Fault Line were topics of discussion with several cities reporting on food caches. Mayor Russell reminded the Council about taking Federal Emergency Management Agency (FEMA) classes, and reported learning a lot at the meeting. In addition, Mayor Russell proudly reported receiving the 2nd place essay award for the "If I were Mayor" contest on behalf of Eagle Point's student, Emma Stanek.

There were no other City Council reports.

12. STAFF REPORTS

Melissa Owens, Finance Officer, noted the June 30th finance report in agenda packet and a finalized report is anticipated by the end of next month. Ms. Owens also reported on the selection of a Permit Technician candidate, revenue sharing at 76% with additional funds forthcoming, and approximately 60 single family home permits issued last year.

Robert Miller, Public Works Director, reported on Eagle Point becoming a Stormwater Phase II city within a two to four year compliance period. With regard to Public Works projects, proposals are scheduled soon for the Eagle Point Heated Storage Project; and Mr. Miller extended an invitation to everyone to assist in the assembly of Lucas Park playground equipment. In addition, Mr. Miller announced a change in the Resident Project Representative and other staff changes with Civil West. A brief discussion followed about the area of the Green View Subdivision and Alta Vista.

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Vern Thompson, Chief of Police, extended an invitation to the Council to attend the National Night Out event. With regard to Officer Michael Anselmi, he completed the training and requirements to become an Advanced School Resource Officer. Chief Thompson also reported there were no issues with the OLCC License Renewals shown in Item 13.1.

Joseph Kellerman, City Attorney, briefly discussed a Chemical Fire but did not provide a legal report.

Henry Lawrence, City Administrator, announced upcoming events including Eagle Point's Street Dance and a county-wide Town Hall meeting in the Ashpole Community Center with Senator Ron Wyden. Meetings with the YMCA have continued and it is anticipated they will meet with the Council in mid-October to share information about creating a YMCA Community Center. Upcoming contracts include a precursor contract with the Department of Land Conservation in order to complete a full Urban Growth Boundary analysis, a water purchase contract with the Medford Water Commission, and a franchise agreement with Rogue Valley Sewer Services (RVSS).

Cindy Hughes, City Recorder, reported on preparations for the August visit by Eagle Point's Sister City, Showa Japan.

13. INFORMATION

13.1 OLCC License Renewals.

Vern Thompson, Chief of Police, reported on the OLCC License Renewals earlier in the meeting.

Mayor Russell recessed the meeting at 8:23 p.m.

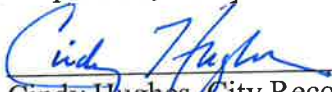
14. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(d), To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

At 8:28 p.m., Mayor Russell opened the Executive Session pursuant to 192.660(2)(d). Following discussion, Mayor Russell closed the Executive Session at 9:07 p.m.

15. ADJOURN

There being no further business, Mayor Russell reconvened and closed the meeting at 9:08 p.m.

Respectfully submitted,


Cindy Hughes, City Recorder

ATTEST:


Robert E. Russell, Mayor