



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

EAGLE POINT CITY COUNCIL
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

FEBRUARY 23, 2016

REGULAR MEETING MINUTES

1. CALL TO ORDER – 7:00 P.M.

Mayor Russell called the meeting to order at 7:00 p.m.

Council Members Present: Bob Russell, Jonathan Bilden Wayne Brown, Ruth Jenks, Bill Fierke (via Skype), and Aaron Prunty.

Council Members Absent: Kathy Sell.

Staff Members Present: Henry Lawrence, City Administrator; Joe Kellerman, City Attorney; Robert Miller, Public Works Director; Vern Thompson, Police Chief; Mike Upston, Planning Director; and Cindy Hughes, City Recorder.

Guests: Suzi Collins, Planning Commissioner; Michael Stanek, Budget Committee Member and Parks & Recreation Commissioner; Millie Wewerka, Budget Committee Member and Planning Commissioner; Jerry Zieman, Budget Committee Member; and members of the public and press.

2. FLAG SALUTE AND INVOCATION

Mayor Russell led the Pledge of Allegiance; and Jerry Zieman offered the invocation.

3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA

Ashley Cates of the Agate Ridge Winery proposed donating their time and materials to create an area at the Harnish Wayside Center to let visitors know about them and the Upper Rogue Wine Trail. Ms. Cates assured the Council they would keep the area current and clean, and noted it would support the six locally owned and family operated businesses that create the Upper Rogue Wine Trail. Robert Miller, Public Works Director, stated he would work with Ms. Cates on the request. Ms. Cates further explained that Agate Ridge Winery has loved being part of the community for 15 years and expressed appreciation for the possibility of adding to the Harnish Wayside Visitor Center.

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4. PRESENTATIONS

There were no presentations.

5. PUBLIC HEARINGS

There were no public hearings.

6. CONSENT CALENDAR

6.1 Presentation of Regular Meeting Minutes of February 9, 2016.

6.2 Presentation of Special Study Session Minutes of February 17, 2016.

Mayor Russell announced the Consent Calendar. Council President Bilden moved to approve the Consent Calendar as presented and Councilor Brown seconded the motion. There was no discussion. Roll call: Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; Bob Russell, aye; and Kathy Sell, absent. The motion passed unanimously by those present.

7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

There were no items considered for removal from the Consent Calendar.

8. PRESENTATION OF BILLS TO BE PAID

Mayor Russell asked if there were questions about the bills to be paid. Councilor Jenks inquired about the payment to Tyler Technologies. Henry Lawrence, City Administrator, explained that it covered software licensing for multiple packages. There was also a question about credit card purchases but no purchases were out of the ordinary. There were no further questions. Council President Bilden moved to approve the Bills to be Paid and the Additional Bill List (Submission No. 1) in the amount of \$161.23. Councilor Jenks seconded the motion. There was no discussion. Roll call: Wayne Brown, aye; Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; Jonathan Bilden, aye; Bob Russell, aye; and Kathy Sell, absent. The motion passed unanimously by those present.

9. OLD BUSINESS

There was no Old Business.

10. NEW BUSINESS

10.1 Resolution No. 2016-06. A Resolution authorizing the City Administrator to execute a Settlement Agreement with C.A. Galpin authorizing transportation SDC credits for the former Inn at Eagle Point site.

Henry Lawrence, City Administrator, deferred this item to City Attorney, Joseph Kellerman. Basically, an agreement was negotiated to provide a credit of \$107,000 in transportation System Development Charges (SDC) to be used toward development of the former Inn at Eagle Point site within a five year period. For the

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benefit of the audience, Attorney Kellerman explained about a project on Alta Vista Road, wherein a developer put in infrastructure for future development that ultimately did not occur. The City Council authorized negotiations with the current property owner, C.A. Galpin, to settle a claim against the City and to encourage development of the property. Additionally, the agreement contains terms to ensure C.A. Galpin, et al, will not pursue claims of any other kind of past dealings with the City. Henry Lawrence, City Administrator, noted that negotiations began at a substantially higher amount and endured for approximately six months. Mr. Lawrence considered it to be a fair agreement and it is hoped that it will result in a positive development on the property.

Mayor Russell asked for a motion to approve Resolution No. 2016-06. Councilor Prunty motioned to approve Resolution No. 2016-06, a Resolution authorizing the City Administrator to execute a Settlement Agreement with C.A. Galpin authorizing transportation SDC credits for the former Inn at Eagle Point site. Council President Bilden seconded the motion and there was no discussion. Roll call: Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; Jonathan Bilden, aye; Wayne Brown, aye; Bob Russell, aye; and Kathy Sell, absent. The motion passed unanimously by those present.

10.2 Discussion regarding Eagle Point Spray Park Proposals.

Robert Miller, Public Works Director, explained that for several months the Parks and Recreation Commission had reviewed spray park options and made suggestions about features to include. Request for Proposals were advertised and solicited during January; however, only one proposal (incomplete) was submitted by the deadline. One other proposal was received shortly after the deadline, while yet another company requested additional time to prepare a proposal. Due to the responses, the City Council rejected the proposals, authorized setting a cost range of \$60,000 to \$70,000 and revising the deadline to allow additional time for the three proposers to provide updates.

Mr. Miller reported on the two proposals made by the new February 18 deadline. One proposer, Vitus Construction, provided a complete proposal that came in over budget. Northwest Playground Equipment provided a proposal for equipment with installation and splash pad costs to be determined. Discussion ensued about whether the Parks and Recreation Commission would have the opportunity to review the project again. Michael Stanek, Parks & Recreation Commissioner, was present in the audience to represent the Commission.

Henry Lawrence, City Administrator, summarized that the City had basically put out a design/build project with a concept and landscape design. All three interested parties had been given a second chance to provide a complete and responsive proposal. However, the result was that the City received one responsive proposal by Vitus Construction that came in over budget at \$89,000. Mr. Lawrence proposed working with Vitus Construction to value engineer the project or negotiating a price to meet the City's budget; however, adjusting the City's budget could also be a consideration. Following discussion, there was Council's support in authorizing

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value engineering and negotiations with the responsive bidder. If successful, a contract will be brought back for the Council's consideration. If not, the Council could reject all bids.

10.3 Review and establish Council Goals for Fiscal Year 2016-2017.

Mayor Russell announced this item would be completed at a later date. Henry Lawrence, City Administrator, proposed postponing the Council Goals until a later date. Discussion followed the Council expressed preference for a Saturday morning meeting. A meeting date will be coordinated and announced as soon as possible.

11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Councilor Fierke reported there would be a special meeting of School District 9 to discuss demographics, facilities and bonds.

Councilor Brown reported on Rogue Valley Sewer Services (RVSS) holding a Public Hearing to amend its service code. Additionally, there was a report about excellent classes on water pollution, and an old flusher truck had been sold.

Mayor Russell commended the Council's work at its Special Study Session on February 17. He also reported plans to attend the upcoming Rogue Valley Council of Governments meeting. And, finally, Mayor Russell announced the cause of the Butte Creek Mill fire had been determined by Fire District 3 as accidental. Mayor Russell concluded by briefly discussing plans to form a 501c non-profit organization to help rebuild the Mill.

There were no other City Council reports.

12. STAFF REPORTS

Mike Upston, Planning Director, reported on upcoming items for the March 8th Council meeting, and ongoing development at Sienna Hills.

Robert Miller, Public Works Director, reported on a Rogue Valley Sewer Services (RVSS) Stormwater Inspection Certification class for inspector certification, with members of the Public Works Crew attending in the future. Mr. Miller reported working on his portion of the City's budget and expressed appreciation to the Council for the Special Study Session.

Vern Thompson, Chief of Police, reported on recruitment efforts for the Police Department.

There were no other Staff reports.

13. INFORMATION

There were no Information items.

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At 7:37 p.m., Mayor Russell recessed the meeting for a short break and announced that representatives of the news media and designated staff would be allowed to attend the Executive Session. All other members of the audience would be asked to leave the room and welcomed back afterwards although there would be no additional business after the Executive Session.

14. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(e), To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

At 7:43 p.m., Mayor Russell opened the Executive Session pursuant to 192.660(2)(e). Following discussion, Mayor Russell closed the Executive Session at 8:12 p.m.

15. ADJOURN

There being no further business, Mayor Russell closed the meeting at 8:13 p.m.

Respectfully submitted,


Cindy Hughes, City Recorder

ATTEST:


Robert E. Russell, Mayor