



# CITY OF EAGLE POINT

*"Gateway to the Lakes"*

OREGON

EAGLE POINT CITY COUNCIL  
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

FEBRUARY 17, 2016

## SPECIAL STUDY SESSION MINUTES

### 1. CALL TO ORDER – 4:00 P.M.

Mayor Russell called the meeting to order at 4:01 p.m.

Council Members Present: Bob Russell, \*Jonathan Bilden, Wayne Brown, Ruth Jenks, Bill Fierke, Aaron Prunty, and Kathy Sell.

Staff Members Present: Henry Lawrence, City Administrator; Robert Miller, Public Works Director; Melissa Owens, Finance Officer; Vern Thompson, Police Chief; Mike Upston, Planning Director; and Cindy Hughes, City Recorder.

Guests: \*Joshua Wetzel, Economic Development Commissioner.

### 2. REVIEW DRAFT REVISED SYSTEM DEVELOPMENT CHARGES PROJECT LIST.

Henry Lawrence, City Administrator, turned this portion of the meeting over to Robert Miller, Public Works Director. Mr. Miller reviewed the System Development Charges, line by line, and documented in the related Agenda Statement No. 1 as Attachment No. 1 – Water SDC List, Attachment No. 2 – Streets SDC List, Attachment No. 3 – Parks SDC List, and Attachment No. 4 – Storm Water SDC List. Mr. Miller explained how each item had a correlating Project Number and the projects were broken into time periods from the present 0 to 6 years, 6 to 10 years, 10 to 20 years, and beyond.

During the course of the review, growth assumptions were discussed but were not factored for the near future as many projects will be market driven. Most numbers came from the CIP (Capital Improvement Plan) list. Mr. Miller discussed being prepared for growth and balancing what the City can realistically accomplish, especially during the 0 to 6 year time frame. Some items were place holders and Mr. Miller explained about flexibility in changing priorities.

While much of the presentation followed the project lists, there was discussion about reprioritizing some of the items to a higher or lower placement. Additional details about any changes will be presented for the Council's direction at a later date. Grant availability was discussed as a potential influence on future items which could make a difference in prioritization.

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At approximately 4:22 p.m., Councilor Bilden joined the meeting; and Economic Development Commissioner Joshua Wetzel left the meeting at approximately 4:57 p.m.

Mayor Russell recessed the meeting at 5:16 p.m., and reconvened the meeting at 5:32 p.m.

Discussion continued about funding, costs, and adjustments to reach goals and ensure that projects are included. Comparison of System Development Charges was discussed as an important factor in determining the direction of improvements and maintaining the marketability of Eagle Point.

### 3. DISCUSSION REGARDING PAVEMENT MANAGEMENT AND FUNDING.

Robert Miller, Public Works Director, provided a recap of the Pavement Management Program. Although the City has made great progress, pavement management funding was a large portion of this discussion. Various options were discussed as funding cannot be sustained without changes.

Henry Lawrence, City Administrator and Melissa Owens, Finance Officer, joined Mr. Miller and the Council in the discussion with some of the high points including:

- Reaching 78-79% on PCI, and possibly 80%.
- Projections at a minimum level without project money other than small capital projects for normal maintenance or very small projects.
- Projecting to stay ahead of needed funds in order to preserve pavement and funding reserves to keep the City at its' best strategic position to partner with other agencies in funding projects.
- Proposed one time increase in Transportation Utility Fees (TUF) at the rate of \$1 per residential unit or approximately 16.67% for commercial properties. Residents currently pay approximately 75% of TUF while Commercial is at 18%, Schools 4.5%, and churches with the balance.
- Or, a proposed 7% increase in Rogue Valley Sewer Service Franchise Fee.

A very lengthy discussion continued, wherein Mr. Lawrence determined to continue the discussion with the Council at a later date.

### 4. TIME PERMITTING: REVIEW AND ESTABLISH COUNCIL GOALS FOR FISCAL YEAR 2016-2017.

Henry Lawrence, City Administrator, reported this item would be discussed at a future meeting.

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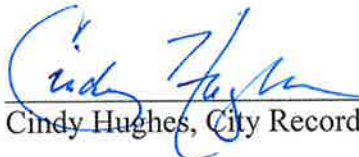
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5. ADJOURN

At approximately 7:03 p.m., Mayor Russell closed the Special Study Session of the Eagle Point City Council.

Respectfully submitted,

  
Cindy Hughes, City Recorder

ATTEST:

  
Robert E. Russell, Mayor