EAGLE POINT PARKS AND RECREATION COMMISSION
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

November 10, 2014
REGULAR MEETING MINUTES

1. CALL TO ORDER – 7:00 P.M.
Vice Chair Bilden called the meeting to order at 7:00 p.m.


Commission Members Absent: Judy Wehle, Matt York, Youth Representative David Barber and Council Liaison Aaron Prunty.

Staff Members Present: Robert Miller, Public Works Director; and Sara Miller, Planning Aide.

Guests: Ana Mannenbach, Parks and Recreation Commission applicant.

2. FLAG SALUTE.
Vice Chair Bilden led the flag salute.

3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA.
Ana Mannenbach introduced herself to the commission and explained that she has applied to fill the vacant seat.

4. PRESENTATIONS.
There were no presentations given.

5. CONSENT CALENDAR.

5.1 Presentation of Regular Meeting Minutes of September 22, 2014.
Vice Chair Bilden called for a motion on the Consent Calendar. Commissioner Lewis moved that the Consent Calendar be approved. Commissioner Stanek seconded the motion. There was no further discussion. Roll call: Elizabeth Bilden, aye; Winnie Earl, aye; Wyn Lewis, aye; Michael Stanek, aye; Judy Wehle, absent; Matt York, absent. The motion passed unanimously by those present.
6. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR.
There were no items considered for removal from the Consent Calendar.

7. UNFINISHED BUSINESS.
There was no unfinished business brought before the commission.

8. NEW BUSINESS.

8.1 Parks and Recreation Master Plan Discussion.

Robert Miller reviewed the agenda statement and background of the 2005 Parks Master Plan. He explained that Staff recently applied for a grant to fund an updated Parks Master Plan but was not awarded the grant. It will be up to staff and the commission to update sections of the current master plan to make it contemporary to the current needs of the city. He noted that most of the elements in the plan have been completed, and there are also new city parks and property not even mentioned in the document. An updated Parks Master Plan will also enable staff to pursue additional grants.

The commissioners discussed the current plan and what will be involved in the update. They agreed that an update would be appropriate, rather than a completely new plan. Mr. Miller noted that the Community Parks and Recreation Survey, done in 2013 would play a role in the update as well. He is expecting that the update will take between six months and one year.

9. REPORTS FROM COMMISSIONERS.

Commissioner Lewis reported that the Eagle Point Parks Foundation will hold a meeting on November 19, 2014 which will be their first official meeting as a 501(c)3 non profit organization. She also reported that on the Community Day of Service she was part of a group that helped to clean up Centennial Plaza. She suggested installing an ashtray in the plaza, because she cleaned up hundreds of cigarette butts that had been stuck between the pavers.

In response to Commissioner Lewis’s concern, Mr. Miller explained that city maintenance crews are at Centennial Plaza nearly every day cleaning, however, it is continually vandalized and left very dirty by teenagers and young adults who hang out there. He noted that the fountain, tables and other items in the plaza have been vandalized beyond repair and need redesigned or replaced. Mr. Miller further explained that the City Council will be passing a no smoking ordinance for Centennial Plaza. In addition there will be several cameras placed to observe the plaza and covered bridge. He thanked Commissioner Lewis for voicing her concerns and also her work to help clean up the plaza.

Commissioner Stanek reported that he will be available to help with some aspects of the master plan update.
10. REPORTS FROM STAFF.

Robert Miller presented a slideshow of the Lucas Park progress, including the path built by volunteers, as well as all of the infrastructure work in process. He noted that the landscaper will begin installing the shrub irrigation within the week. Hydro seeding will be done in the spring. He concluded his report, announcing that the Parks and Recreation Commission will hold a joint workshop with City Council in February.

Sara Miller reported that the newly appointed commissioners received their copies of the current Parks Master Plan to use in the upcoming update. Additionally, a pdf of the document is available on the City website. She noted that she was available to answer any questions or provide additional information if needed.

11. INFORMATION.

11.1 November 2014 City of Eagle Point Newsletter.

The information was presented to the commission and there was no further discussion.

12. ADJOURNMENT.

It was announced that the next Parks and Recreation Commission meeting was scheduled for December 11, 2014 at 7:00 p.m. in City Council Chambers.

There was no further business brought before the commission, and Vice Chair Bilden adjourned the meeting at 7:46 p.m.

Respectfully submitted,

Sara Miller
Planning Aide

ATTEST:

Elizabeth Bilden, Vice Chair